

# AGENDA

**Meeting:** CALNE AREA BOARD  
**Place:** Calne Library, The Strand, Calne, SN11 0JU  
**Date:** Tuesday 7 February 2017  
**Time:** 6.30 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Edmund Blick, direct line 01225 718059 or email [edmund.blick@wiltshire.gov.uk](mailto:edmund.blick@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Christine Crisp, Calne Rural (Chairman)  
Cllr Alan Hill, Calne South and Cherhill (Vice Chairman)  
Cllr Howard Marshall, Calne Central  
Cllr Tony Trotman, Calne Chilvester and Abberd  
Cllr Glenis Ansell, Calne North

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If you have any queries please contact Democratic Services using the contact details above.

	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present at the meeting.</p>	<b>18:30</b>
<p>2     <b>Apologies for Absence</b></p> <p>To receive any apologies.</p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on Tuesday 6<sup>th</sup> December 2016.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Chairman's Announcements</b></p> <p>The Chairman shall make the following announcements:</p> <ul style="list-style-type: none"> <li>• The Rural Crime Partnership for Wiltshire and Swindon</li> <li>• The Police Crime Commissioner: Precept Consultation Video <ul style="list-style-type: none"> <li>○ Updating on OPCC priorities and precept proposals for 2017/18.</li> <li>○ Video available <a href="#">here</a>.</li> <li>○ Further info and link to consultation feedback <a href="#">here</a>.</li> </ul> </li> </ul>	<b>18:35</b>
<p>6     <b>Partner Updates</b> (<i>Pages 9 - 20</i>)</p> <p>To receive an update from the partners listed below:</p> <ul style="list-style-type: none"> <li>a) Wiltshire Police</li> <li>b) Dorset &amp; Wiltshire Fire &amp; Rescue Service</li> <li>c) NHS Wiltshire</li> <li>d) Wiltshire Clinical Commissioning Group</li> <li>e) Other</li> </ul>	<b>18:40</b>
<p>7     <b>Local Youth Network</b> (<i>Pages 21 - 28</i>)</p> <p>To receive an update from the Locality Youth Facilitator Helen Bradley and the Chair of the Local Youth Network Jordan Holt.</p> <p>To consider the following Youth Grant Applications</p> <ul style="list-style-type: none"> <li>• Calne Badminton Club- Junior Section: £5000</li> <li>• Wiltshire YFC- Pop Up Cafe: £2500</li> </ul>	<b>18:50</b>

There is also a Local Youth Network Initiative to be considered:

- Intergenerational Dementia Project: £720

8 **Our Community Matters** (Pages 29 - 44)

19:00

An update from the Councillors, Community Engagement Manager and Working Groups addressing Community Area Priorities:

- Section 106 Working Group
  - There is no update from this Group as there has not been a meeting since the last Area Board Meeting.
- Dementia Friendly Calne
  - A written report from the Working Group is attached and an update will be provided by Chairman Cllr Crisp at the Area Board Meeting.
- Highways Working Group (CATG)
  - There is no update from this Group as there has not been a meeting since the last Area Board Meeting.
- Love Calne Love Clean Air (Air Quality Working group)
  - There is no update from this Group as there has not been an update since the last Area Board Meeting.
- Older People and Carers Champions
  - A written report is attached and an update will be provided by Champion Diane Gooch at the Area Board Meeting.
- Health and Wellbeing programme
  - A written report on the progress of the Calne Community Hub and Library is attached and an update will be provided by Cllr Alan Hill at the Area Board Meeting.
- Community Engagement Manager
  - A report is attached and an update will be provided by Community Engagement Manager Jane Vaughan on 'Our Community Matters' priorities for 2017/18 and future opportunities for Community Action.

9 **Area Board Funding** (Pages 45 - 60)

19:40

To consider applications to the Community Area Grants Scheme, as follows:

- Calne Bowl Project- Landscaping Britain in Bloom 2017: £500
- Castlefields Canal and River Park Association- Bigger and Better Outdoor Gym: £5430
- Hilmarton Primary School Eco Club- Great British Clean Up Event: £280
- Cherhill Parish Council- Cherhill and Yatesbury Defibrillator Project: £2045
- Calne Community Daycentre- New Dishwasher: £1295
- Cllr Initiative- Cllr Crisp- Dementia Action Alliance Promotional/ Welcome Packs: £350
- Cllr Initiative- Cllr Hill- Ring fencing of funds to be allocated to community groups and organisations for litter picking equipment in the Great British Clean Up 2017: £2800

10	<p><b>Local Highways Investment Fund</b> (<i>Pages 61 - 94</i>)</p> <p>To consider reports on roads in the local area and proposed surfacing sites for 2017-18.</p>	19:50
11	<p><b>Open Forum</b></p> <p>This section is to enable members of the public to raise issues to Councillors and Members for consideration.</p> <p>If a member of the public should wish to raise an issue in this meeting then they are advised to contact the Democratic Services Officers, as above, to enable research and consideration.</p>	20:00
12	<p><b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	19:55
13	<p><b>Close</b></p> <p>The Chairman will set out arrangements for the next meeting.</p>	20:10



# MINUTES

**Meeting:** CALNE AREA BOARD  
**Place:** Calne Library, The Strand, Calne, SN11 0JU  
**Date:** 6 December 2016  
**Start Time:** 6:30 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Edmund Blick (Democratic Services Officer), on 01255 718059 or  
[edmund.blick@wiltshire.gov.uk](mailto:edmund.blick@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Howard Marshall,  
Cllr Tony Trotman and Cllr Glenis Ansell

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
37	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
38	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
39	<p><u>Minutes</u></p> <p>The minutes of the meeting held on Tuesday 4<sup>th</sup> October 2016 were approved and signed as a correct record.</p>
40	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
41	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack.</p> <p>They also advised those considering applying for grants to apply before the next area board meeting, as it was the last opportunity under the present funding year.</p>
42	<p><u>Partner Updates</u></p> <p><b>Town and Parish Councillors</b></p> <p>There was an update from Local Parish Councillors. In particular, there was an update from Calne Town Council. Mayor Tom Rounds gave an overview of the Neighbourhood plan which was being prepared for a consultation process in January 2017. He appealed to the Area Board to view the plan, either online or by collecting hard copies at certain locations. He explained that they were in the final stages of the plan and that a consultation period would run up until 11<sup>th</sup> January 2017. The plan would then be submitted to Wiltshire Council for review and the final version would come back to Calne for a local referendum.</p> <p>Mayor Tom Rounds also reported that Tesco Supermarkets were going to start development in the area. A member of Calne Parish Council asked what the planning processes would be. To this Cllr Alan Hill said that Tesco would be paying for a Community Hub and Bus Service. Members discussed potential benefits to the area and they expressed optimism about the development.</p>

	<p><b>The John Bentley School</b></p> <p>There was also an input from representatives of The John Bentley School. Hugh Pilcher– Clayton and Peter Grant explained that the school were seeking to build a Performing Arts Centre. Peter Grant gave a passionate talk on the benefits of creative arts to young people, describing it as life changing and being inclusive to all children of all abilities. He also suggested possible benefits to the town through creating industry and employment.</p> <p>Cllr Hill gave his support to the initiative of The John Bentley School and proposed that the Area Board support them in their endeavours. Cllr Trotman seconded that proposal and was also keen to support the school. However, he questioned what was actually being asked from the Council and said that they would struggle getting funds from the Council. This was discussed by the members and additional sources of revenue were suggested such as Central Government Grants and other European Union Grants.</p> <p>Members voted unanimously to support the initiative of John Bentley School, in principle, but said that they could not guarantee them any financial support at this time.</p> <p><b>South Western Ambulance Service Foundation Trust</b></p> <p>A representative from South Western Ambulance Service Foundation Trust attended the Area Board to give a demonstration of a defibrillator as part of a national campaign to increase their availability and usage. The model being presented was a Cardiac Science G5. Some of the technical and practical functions of the device were explained, along their utility and efficiency in saving lives.</p> <p>The example of the Netherlands was given where there is an 86% out of hospital survival rate compared to 2% in the UK. In the Netherlands, it is compulsory to have a defibrillator in every public shop. Members of the Area Board noted their value and a member of Calne Parish Council said he would try and double the numbers of available defibrillators in the Calne area.</p>
43	<p><u>Our Community Matters</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <p><b>S.106 Working Group Update</b></p> <p>Cllr Trotman gave an update on the progress of the working group stating that they were focussing on cycle paths and new maps. He said that they would also be looking at the Tesco Developments.</p>

### **Calne's Dementia Friends Working Group Update**

There was an input from Chairman Cllr Crisp who informed the Area Board that she Chairs the Dementia Action Alliance Steering Group and looked at recruiting organisations to the cause. Cllr Crisp proposed to keep supporting Dementia Friends through the Area Board. This was seconded by Cllr Marshall and all members voted to support the group.

The actions agreed were:

- To support the Dementia Action Alliance Steering Group (through the involvement of the CEM and one member)
- To have a standing item on each Area Board agenda to promote and report on progress (the existing dementia Friendly working group update should be renamed 'Calne Community Dementia Friends' Update)
- To arrange 4 Dementia Friends Sessions in 2017 – including 1 for young people.

### **Community Area Transport Group Update**

The group discussed the updates from the reports and noted the most significant of those to be the proposed traffic lights at the Silver Street junction with the A4 and also the resurfacing of the Mile Elm road. Cllr Trotman said that the resurfacing had made the road a faster road and that some more chevrons and signage would be beneficial.

### **Calne's Air Quality Report Group Update**

Cllr Ansell said the working group had been getting complaints about school parking and that the group would be trying to encourage families to walk to school. She also confirmed that the Tree Planting Project would continue in Spring 2017. Talks then turned to the appeal of Hills Recycling Centre and the news that Wiltshire Council would not be defending the appeal. Cllr Hill explained that the case would be defended by a private alliance of Wiltshire Waste Alliance. He said that there would be a 3 week consultation period in February once the appeal is addressed.

### **Older Persons and Carers Champions Update**

There was an update from the working group stating they were looking for new volunteers and premises for the "Men's Shed Scheme". This was described as a social activity for older men to promote health and wellbeing and to address social isolation, whereby men would get together, adopt projects and work together for fun. The next meeting was also identified as 31<sup>st</sup> January 2017.

### **Health and Wellbeing Centres Update**

There was an update from Cllr Hill reporting that the Leisure Centre was being used well and that there were refurbishment plans. He said that there was a budget of 5 million which would include heating and insulation of the building.

### **Joint Strategic Assessment Update**

Jane Vaughan, The Community Engagement Manager, provided an update on priorities coming out of the Joint Strategic Assessment Meeting. She said that there had been 78 people at the meeting and they voted on priorities of the JSA. The Area Board were asked to consider 6 items. The Board agreed to the following:

- That the Area Board adopts the priorities identified by the 'Our Community Matters' event and works to facilitate local action to tackle those priorities.
- That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.
- That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.
- That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings.
- The Area Board expresses its thanks to the people who gave their time to participate in the event.

However, it deferred the following recommendations, on advice of Cllr Hill, so that it may have longer to consider and discuss them at the next ABC meeting:

- That the Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.
- That the Board considers appointing a lead member to champion any priorities adopted.

44	<p><u>Locality Youth Network</u></p> <p><b>Youth Grants Funding Scheme</b></p> <p>Community Youth Officer Helen Bradley introduced the Youth Grant Funding Scheme applications.</p> <p>The Young Futures sought £4999 for a continuation and expansion of the project which provides assistance to children in need but also sponsors young person's enterprise projects. A video was shown demonstrating some of the work that the organisation had done on cyber bullying, which was funded by the Youth Grant funding scheme. Cllr Marshall gave his support to the project and proposed awarding the grant. This was seconded by Cllr Hill. Cllr Ansell asked what the money would be going towards and it was explained that the cyber bullying project would be expanded. They would also be extending help to young people in need of employment or education and the money would also be used for the establishment of a virtual network to help vulnerable young people. Members voted on the grant and it was approved unanimously.</p> <p>An application from Bromham Youth Club for £1200 was also considered. It was said that whilst the club was part of the Devizes area, the majority of young people who attended the club live in Calne and go to the John Bentley School. It was clarified that the club were also asking Devizes for some money. Members voted and gave unanimous support for awarding the grant.</p> <p><b>Calne Skate Park</b></p> <p>Two young people, representing the skate park explained some of the work they had been doing to improve the image of young people in the area. They spoke of some fundraising activities they had been doing and reported on the Wiltshire skate series which they had co-hosted. They also raised the issue of the stage two development of the skate park which is expected to cost £150,000. The Board gave their support to the work of the group but said that they were unable to offer financial support at this time.</p>
45	<p><u>Area Board Funding</u></p> <p><b>Community grants</b></p> <p>The Chairman introduced the Community Grant Schemes and after noting the details and benefits of each, Cllr Hill proposed awarding all 4 grant applications, This was seconded by Cllr Marshall. Members also were asked to note the delegated grant of £380 to Calne Community Hub and Library.</p> <p><b><u>Resolved:</u></b></p> <p><b>All Community Grant applications awarded.</b></p>

46	<p><u>Open Forum</u></p> <p>The Chairman relayed the two questions asked prior to the meeting by Mr Boaler and Mr Morris. She then directed the Board to the cabinet responses which had been written in response to those questions.</p> <p>Mr Boaler asked a further question in regards to cuts to the bus service and its impact on Calne but he was advised to put the question in writing so that it could be addressed by the relevant cabinet member.</p>
47	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>





## **Community Policing Report Area Board – 7<sup>th</sup> February 2017**

### **Calne**

Hello and welcome to this latest Community Policing report.

Over the last few months Wiltshire Police has rolled out its Community Policing Team (CPT) model across Wiltshire and Swindon.

Any large scale restructuring is naturally likely to have its teething problems but I am delighted to say that so far the response has been positive. I extend my thanks to everybody within the community for their assistance and valuable feedback, which helps us to continuously improve the way we work and ultimately helps us provide the high quality of service you all deserve and expect.

Partnership work has been incredibly important in this process and we are keen to continue, where possible, working in a joined up approach to deliver that high standard of service.

As we head in to the New Year we can look forward to seeing the results of ongoing innovation and investment within Wiltshire Police. Senior leaders within the organisation have made a clear commitment to ensuring the workforce is fit and well for work and have outlined their dedication to embracing innovation and technology so that officers and staff are able to do their jobs serving and protecting the people of Wiltshire and Swindon confidently, effectively and efficiently.

I would like to reassure you that we are working to improve our 101 system. We have made efforts to ensure the service you can expect to receive when calling for non-emergencies is high quality and we are continuing to work to reduce the time it takes to get through to us.

Going forward, as ever, we welcome and encourage your feedback. Wiltshire Police is here to serve you and we always want to know where you think we can improve and of course where you think we have done well. I wish you all a safe and happy 2017.

<http://www.wiltshire.police.uk/information/community-policing-pilot>



[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

## COMMUNITY MESSAGING

We have been talking a lot publically about Community Messaging over recent months and I have included the link below and would continue to encourage you to spread the message to your communities, encouraging as many people as possible to sign up. We have seen a 20% growth over the recent months and this is to be commended and I want to say thank you for this and the work you have done within your communities to assist us in getting the key messages out there to the right people at the right place at the right time. Please help us take this even further. We are continually reviewing the content of our messages, so if there is any feedback for us, please let us know.

<https://www.wiltsmessaging.co.uk/>

## CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



**Our CPT priority: ASB in Calne and in particular King Edward Close (play area).**

We are actively dealing with any reports of ASB involving youths who are congregating in this area. ASB questionnaires have been distributed to some of the residents asking them for feedback about this may be affecting them. We have also requested that the lights are not switched on during the evening when it starts to get dark with the hope that this will deter youths from congregating in this location. This is a proven strategy approach to reduce ASB and criminality in the location. We have also stepped up patrols in this location and noting all of this action centrally so we can continue to review this matter. The number of ASB reports in this area have reduced significantly.

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

Wiltshire Police had their first conviction at Chippenham Magistrates Court in November 2016 for a breach of a Community Protection Notice. The Community Protection Notice remains in place and requires him to stop acting in an antisocial manner anywhere in Calne. If this is breached it will allow officers to arrest or report the offender. The Community Protection Notice is intended to deal with particular ongoing problems or nuisances which negatively affect the community's quality of life by targeting those responsible.

Police attended an address in Northfields, Calne whereby three unknown suspect/s entered the property, the owner sustained bruising. Two males were later located and arrested and are on bail.

Each week Calne Community Policing Team conduct briefings with the Calne Town Council CCTV Manager. The weekly briefings enable us to advise the CCTV team of any issues in our community, persons who are causing harm or Anti-social Behaviour and persons who are wanted in relation to any outstanding arrests. Calne CCTV were advised in regards to the identity of a male who was wanted for an offence of burglary in Royal Wootton Bassett. Calne CCTV volunteer operators sighted the male sitting in a bus stop in Calne town centre. The operators then informed officers out on patrol, the wanted male was quickly located in a shop and arrested.

Police are cracking down on people urinating in the streets of Calne with the use of social media and partnership working with Calne Town Council and the excellent working relationship with the team at Calne CCTV.

We would like to express our thanks once again to the Calne CCTV team.

A local male was stopped and searched in Hillcroft near to the recreation ground, during the search the officers located several wrapped items concealed on the male, he was arrested on suspicion of possession of class A drugs. Positive action taken like this will always assist in disrupting the supply of drugs within our community, and is always greatly aided with intelligence from members of the public.

A vehicle in Calne was seized for having no insurance, no MOT and the driver was issued a £100 fine and 3 points for the offence of using a mobile phone whilst driving in Newcroft Road, Calne.

A door window at a licensed premises in Quemerford in Calne was smashed as a result of a disorder. A male matching the description of the suspect was later arrested on suspicion of causing criminal damage.

A 26 year old local male was fined for supplying alcohol to a 14 year old boy in Calne Town Centre, he was captured on the Calne Town Council CCTV cameras being approached by a group of youths in The Pippin, a short time after the male was observed purchasing a bottle of vodka in a local shop and gave the bottle to a member of the group. The male and the youth were identified from the CCTV footage. PCSO Mark Cook attended the home address of the male involved and issued a £90 fixed penalty ticket for the offence of purchasing alcohol in a licensed premises, then supplying it to an under 18 year old and also attended the home address of the 14 year old boy to inform his parents of his involvement. Once again another fine example of Calne CCTV continuing to have a huge impact in reducing Anti-social Behaviour, crime and the fear of crime within the Community of Calne.

Police attended a location on old Derry Hill after a report that a vehicle had collided with a wall causing damage. The 37 year old female who lives in Chippenham was arrested on suspicion of driving whilst over the prescribed limit for alcohol and charged.

A local 25 year old male from Calne has been charged with three counts of criminal damage and possession of a class B drug following a report of vehicles being damaged in Woodhill Rise, Calne.

Unknown suspect/s have entered a secure building site on Sandpit Road, Calne and stole copper piping and radiator valves after a recent delivery, the suspect has also removed lead from the porches of a number of properties still under construction.

A number of cars have been damaged in Hilmarton, Calne, enquiries are ongoing.

Unknown suspects have gained entry to a vehicle which was parked in The Pippin Car Park, Calne, they have stolen a bag of prescription medication and £30 in cash which was hidden under the driver's seat.

On the 18<sup>th</sup> December Police were called to attend King Edward Close, Calne due to a group of youths who were throwing eggs at a property, they also removed 2 chairs and a bicycle from outside the location whilst making threats to the occupants. The property was later recovered.

A 43 year old male from Chippenham was arrested and charged for driving whilst disqualified and no insurance. The vehicle seized. He has been bailed to appear at Court in February.

Officers were tasked to a report of a Silver Vauxhall Insignia in a ditch near to Lower Compton, upon arrival at the scene the driver involved was required to provide a specimen of breath as a result of the RTC, he was arrested on suspicion of driving over the prescribed alcohol limit and is on Police Bail.

Unknown suspect(s) have pulled the left wing mirror of a bronze Citroen C4 out of place and twisted it around whilst unattended on Anchor Road.

Unknown suspect has set fire to multiple bins in Quemerford, one of these fires caused damage to a nearby fence.

Unknown suspect has caused several scratches along the driver side down to the back wheel arch of a black Volkswagen Polo which was parked overnight in Tynning Park, Calne.

Unknown suspects have set fire to some bark underneath the climbing frame in a playing field in Mill Lane, Cherill. The membrane underneath has also been damaged by the fire.

Unknown Suspects have smashed a small mullion leaded church window in The Street, Cherhill.

**The mobile CCTV van** has been a very useful piece of equipment and it has been deployed in Chippenham town for the Christmas Lights Switch on and to assist with OP ELF (Shoplifting priority over the festive period) during the daytime. With the sheer visible presence, it prevents any criminality in the town which has been reflected in the very few number of thefts reported to the Police, in addition deployment in the evenings to assist with any reports related to Night Time Economy. Officers are being encouraged to deploy the CCTV Van within the 3 towns.

**Christmas Lights Switch On** - On Saturday 3rd December 2016 the Xmas lights were switched on attracting a large crowd.

### **Police Cadets**

Our Police Cadets who are aged 13-16 years of age assisted with community engagement at the Christmas Lights Switch on in Chippenham and are very keen to get involved in future events. If you have any local events that you would like the Cadets to attend and assist with community engagement do please e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk) to check availability.



## Preventing vehicle crime



Most vehicle crime is preventable. It can take as little as 10 seconds for a thief to steal something from your car. The best way to protect your belongings is to lock your car whenever you leave it.

Other things you can do include:

Removing everything from the car; don't even leave a jacket where it can be seen.

Closing the sunroof along with the windows when you leave.

Not storing things in the boot; take them with you.

Storing car ownership information in your home, not your car.

Having a routine to ensure you always take the keys out of the ignition.

Taking removable stereos and sat nav equipment with you.

In addition, using secure (theft resistant) number plates can make your plates less attractive to thieves.

Where you park can make a big difference to the safety of your car and your belongings. Look out for car parks approved by the police [Safer Parking \(opens in a new window\)](#) scheme. You can find them by looking for their distinctive 'Park Mark' signs.

### How to keep your car safe at home

Thieves sometimes break into houses looking for car keys. They can also use wires and hooks 'to try and drag' your keys through the letterbox.

Keep your keys away from doors and windows, and tucked away out of sight.

Have your vehicle's windows etched with its registration number or the last seven digits.

## Motorbikes

There are plenty of ways you can help to keep your motorbike safe:

Always lock your bike and set its alarm if it has one

Try to use a designated motorcycle parking place with a stand and security loop

When leaving your bike for some time, try to lock it to something secure. At home, you can fit special attachments to lock your bike to.

Use a motorbike cover.

Have the motorbike marked with its vehicle identification number (VIN).

Article taken from police.uk

## Burglaries

We would like to take every opportunity to remind members of the public to keep their properties secure and valuables safe to prevent further people becoming victims of crime.

We have pulled together some top tips to prevent becoming a victim of burglary :

- Always close and lock all windows and doors when leaving your home.
- Invest in a light timer and leave lights on inside your house in more than one room.
- Remove any cover for a burglar to work unseen, such as shrubbery, and give your neighbours every chance to spot something suspicious.
- Ensure valuable or sentimental items of jewellery are suitably insured.
- Take photographs of all such items (laid beside a ruler) and store these in a safe place.
- Register all valuable items on [www.immobilise.com](http://www.immobilise.com)
- Large quantities of cash should never be kept at home.
- Keep keys and valuables out of sight, and reach from cat flaps, letterboxes, and downstairs doors and windows.

## POLICE COMMUNICATION

### In an emergency call 999

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

For less urgent matters you can call **101**

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

### **Stop a police officer or PCSO**

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

### **E-mail**

Your local officer can be contacted by e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk)

### **Website**

There are a number of forms available on [www.wiltshire.police.uk](http://www.wiltshire.police.uk) where you can pass information.

### **Crimestoppers**

Information can be passed anonymously via Crimestoppers. They can be contacted at [crimestoppers.org.uk](http://crimestoppers.org.uk) or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

### **Facebook**

Each town within the Community Policing Team has its own Facebook page, where you can find information about what has been happening in the area. We are unable to take reports of crime this through Facebook.

### **Community Messaging**

The police will share information via Community Messaging, you will receive these messages if you are registered. You can also reply and give feedback to these messages.

Prepared by PC 1552 Hazel Anderson  
Community Co-ordinator Corsham, Chippenham and Calne

Sector Head Insp 1284 David Hobman : [david.hobman@wiltshire.pnn.police.uk](mailto:david.hobman@wiltshire.pnn.police.uk)

Deputy Sector Head Ps 1629 Gill Hughes : [gill.hughes@wiltshire.pnn.police.uk](mailto:gill.hughes@wiltshire.pnn.police.uk)

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

## PROTECT



### Calne Area Board Report

February 2016

#### Dementia Action Alliance

Since May 2016 the Service has engaged with Alzheimer's Support (Wiltshire) who have run sessions for teams all over the county, making 170 'Dementia Friends' of Fire Service, front line, Operational Staff.

The Service has also just signed up to the Dementia Action Alliance in Calne, as well as in Melksham, Devizes, Bradford on Avon, Salisbury and Royal Wootton Bassett. So if we can be of any help, particularly in assisting people to remain safe in their own homes, please contact us.

Check out our actions here:

[http://www.dementiaaction.org.uk/members\\_and\\_action\\_plans/6102-wiltshire\\_fire\\_and\\_rescue\\_service](http://www.dementiaaction.org.uk/members_and_action_plans/6102-wiltshire_fire_and_rescue_service)

#### Chimney Safety week

The Service would like to remind residents about chimney safety. Please ensure that your chimney is swept regularly, this is particularly important if you have a thatched roof.

These types of fire can be particularly devastating for the property owners. If the fire takes hold and unless swift action is taken, to either stop the fire or save the house contents, everything can be lost. There is specific safety advice on our website for thatch owners - <http://www.dwfire.org.uk/safety/thatched-properties/>

#### Safe and Well Advisors

Calne has a '**Safe and Well**' advisor to undertake 'Safe and Well' visits. The Service would be keen to explore the link between our **Safe and Well advisors** and **Health and Wellbeing** activities across the Community Board area. This seems a logical step towards joint working and information sharing in order to protect the most vulnerable members of our community.

My contact details are at the bottom of this report, I'd be happy to discuss the matter further.

PROTECT

## PROTECT



A Safe and Well visit is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

### **Incidents**

- Four fire incidents involving commercial premises – these premises will be subject to inspection by the Fire Safety Business regulation team.
- Three small fires in the open- no pattern or concerns raised
- Four fires involving domestic premises, three kitchen fires and one wood-burning stove.
- One Minor Road Traffic collision- scene made safe
- One small animal rescue- Dog rescued using grasper (Animal rescue operative- rural safety team)

**With three kitchen fires in the area over the last month, the Service would like to remind people to take care when using cooking appliances. Don't allow yourself to be distracted and leave cooking appliances unattended- even for short periods.**

**Please remember to test your smoke alarms every week.**

## PROTECT

## PROTECT



### **Want to become a firefighter ?**

Or know someone who does ? On-call Firefighters provide a part-time service around other commitments. They let us know when they are available and respond to emergency call outs.

To find out more about the role please visit the 'Working for us' pages of our website or drop into the station on a Monday evening for a chat.

Jack Nicholson GFireE  
**District Commander. Devizes, Melksham and Calne**

Dorset & Wiltshire Fire and Rescue Service  
Telephone: 01722 691 242  
Mob. 07809 548048

Email: [jack.nicholson@wiltsfire.org.uk](mailto:jack.nicholson@wiltsfire.org.uk)  
Web: [www.dwfire.org.uk](http://www.dwfire.org.uk)

## PROTECT





Reference no
Log no
<b>For office use</b>

## Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

**To be completed by the Wiltshire Councillor leading on the project**

Please ensure that you have read the Funding Criteria before completing this form

**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1. Contact Details

<b>Area Board Name</b>	Calne Area Board		
<b>Your Name</b>	Howard Marshall		
<b>Contact number</b>		<b>e-mail</b>	Howard.marshall@wiltshire.gov.uk

### 2. The project

<b>Project Title/Name</b>	Intergenerational Project 'Music, Memory and Quality of Life'		
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>This project was presented by Pat Donlan to the LYN and is to involve a number of partners, including Dementia Action Alliance, The Magna Carta Group, The LYN, and the residential homes or links with the community necessary for the project.</p> <p>The project begins with a large Dementia Friends session to a whole year group at John Bentley. Following this they will ask for 12 volunteers to move into phase 2. These young people will be trained by Pat Donlan and through the DAA in research methods, interview skills, befriending, additional knowledge of dementia and supported as they embark on this project.</p> <p>The young people will then be partnered with an adult living with Dementia. They will help them identify music which helps to trigger memories. The young people will find and download the music onto a music device and help the adult and carers use the device so they can use it into the future.</p>		
<b>Where is this project taking place?</b>	Calne		
<b>When will the project take place?</b>	2017		
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	.This is an innovative project which fulfils some of the area boards pledge to partner with the dementia action alliance and the young people's pledge to become dementia friends. The evidence for potential success of the project has been presented to the LYN by Pat Donlan who has done some great research into this sort of work.		

<b>How will the local community benefit?</b>	The young people in the wider group will become dementia friends adding a large amount to our communities total making Calne a dementia friendly town. The smaller group will be learning excellent skills that they will be able to take into further project work and their future careers as well as the outcomes for the adults involved who will have positive experiences with young people and a tangible product that will continue for longer than the project		
<b>Does this project link to a current Community Issue?</b> (if so, please give reference number as well as a brief description)	Dementia Action Alliance		
<b>Does this project link to the Community Plan or local priorities?</b> (if so, please provide details)	Social Isolation		
<b>Is this project supported by the Local Youth Network or Community Area Transport Group?</b> (if it relates to young people or highways and transport)	The LYN are putting this forward as a LYN initiative		
<b>What is the desired outcome/s of this project? That a whole year group will be Dementia Friends and 12 young people and 12 adults will take part in a successful intergenerational project</b>			
<b>Who will be responsible for managing this project?</b> Pat Donlan			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	£1000		
<b>How much funding are you applying for? Please note that only capital funding is available</b>	£1000		
<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
		0	
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.</b> (N.B. We cannot pay money into an individual's bank account)	To be held in Area Board Account		
<b>4. Declaration – I confirm that...</b>			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified  <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
<b>Name:</b>  <b>Position in organisation:</b>	<b>Date:</b>		

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



**Report to** Calne Area Board  
**Date of meeting** 7<sup>th</sup> February 2016  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Grant Applications:

Applicant	Amount requested	LYN Management Group recommendation
Calne Badminton Club	£5000	Recommended for £1000
Wiltshire YFC	£2500	Recommended for £2500

LYN initiatives

Project	Amount requested	
Intergenerational Dementia Project	£1000	Cllr initiative attached

*In respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.*

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The

application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

3.1 Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

4.1 Financial provision had been made to cover this expenditure.

**5. Legal Implications**

5.1 There are no specific legal implications related to this report.

**6. Human Resources Implications**

6.1 There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

7.1 Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
<a href="#">wiltshire YFC</a>	Wiltshire YFC	Pop up cafe	£2500
<b>Project description</b>			
Following the previous years success, YFC aim to provide a safe and engaging activity for teenagers during the 2017. Running for 5 days over the course of the year, Youth workers and community groups engaging with teenagers and promoting an active and positive role in our community. They will use their gazebo and activities in a drop in set up, working with			

local youth clubs to help them increase their ongoing membership.

**Recommendation of the Local Youth Network Management Group**

Recommended for £2500. It was decided to allow these days to be spread across a longer period as the feedback from summer 2015 was that many people missed it because it was all in one week in the summer holidays.

This also allows us to respond to need as it arises in conjunction with youth activities and police information.

Application ID	Applicant	Project Proposal	Requested
<a href="#">Badminton</a>	Calne Badminton Club	Junior section	£5000
<p><b>Project description</b></p> <p>Calne is the only town in the local area without a dedicated junior badminton club. A new Calne Badminton Club has been established in Calne since March 2014 which offers an inclusive approach to membership for anyone of any age or ability with 193 unique players to date currently playing on two evening sessions every week. To combat local childhood obesity and reduce crime rates the project seeks to establish a new week day club for secondary school age children after school for 2 hours between 4 6 pm for 50 weeks of the year.</p>			
<p><b>Recommendation of the Local Youth Network Management Group</b></p> <p>The local youth network felt that this was a very ambitious project. The LYN wanted to see some evidence of use from young people and a pilot project developed. The grant application contained figures for multiple nights a week for a year up to £23'000. The LYN would like to give £1000 as a pilot funding for 1 session a week utilizing 3 courts with plans being put in place to make a sustainable club for the future.</p>			
<p><b>LYN initiatives</b></p>			
Project Title Intergenerational Dementia Project	Project Cost £720		

**Project description:**

This initiative has come to the LYN as a joint project. The LYN's big pledge last year was to become dementia friends and when they did this they pledged to run a dementia friends session in school.

This project begins by working with the Magna Carta group at John Bentley School and Dementia Action Alliance to facilitate a Dementia Friends session for a whole year group. From this session the magna carta group and the LYN will ask for up to 12 volunteers to be part of a larger intergenerational project.

Young people will be trained in interview skills, befriending, further knowledge of the adults specific type of dementia and research methods. They will then be paired with an adult with Dementia and befriend them, working with them to identify music from their past that helps to trigger memories. This phase will be overseen by Pat Donlan and carers around the adults and work in partnership with the school and the DAA.

Once the young people have identified some music, they will download it onto ipods or suitable music devices and help the adult they are working with and their carers to understand how to use it and continue to use it.

Because of the wide range of partners and the existing Magna Carta group hosting the first element, including using their resources for refreshments and advertising, the LYN wish this to be a LYN initiative, with the allocated funds held by the area board.

**Report Author**

Helen Bradley, Locality Youth Facilitator  
Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk

Report to	Calne Area Board
Date of Meeting	7 <sup>th</sup> February 2017
Title of Report	Calne Dementia Friends Working group update/recommendations

**Purpose of Report:**

To ask the area board:

**1. to note the discussions and actions recorded in these meeting notes**

1. The Calne Dementia Friends/Dementia Action Alliance working group held its most recent meeting at Bank House, Calne on 17<sup>th</sup> January 2017. The following notes and action points were recorded of the meeting and have been acknowledged as an accurate record by all present:



**Dementia Action Alliance Steering Group**

**Notes of the Meeting: 17 January 2017**

**Attendees:** Jane Vaughan (Wiltshire Council - Community Engagement Manager), Diane Gooch (Wiltshire and Swindon Users Network, Trudy King (Calne Town Council), Andrew Day (Alzheimer's Society), Frank Rumble (Calne LINK), Clare Harris (Calne Town Council).

1. **Apologies:** Cllr Christine Crisp (Wiltshire Council), Tim Mason (Alzheimer's Society), David Evans (Calne Memory Club/Comm Health & Social Care Forum) Catherine Beswick & Richard Paget (Kingston House).  
*Notes of this meeting were taken by Jane Vaughan*
2. **To discuss and approve the Action Plan**  
The Action plan was discussed and updated to form the minutes of this and agenda of the next meeting (see below).
3. **Date and Venue of next meeting**  
The next meetings will be held at **Bank House** at **2pm** on **Monday 13<sup>th</sup> March.**

Action Plan from 17 Jan 2017

Action	Action Points	Lead Member	Progress/ Update	Funding Required & achieved	Action Completed v
<b>Create &amp; develop a Champion's Network</b>	Identify someone to take on setting up and co-ordinating our Calne Champions Network	DG  CH	<ul style="list-style-type: none"> <li>Diane will contact all known Champions in the area to arrange an informal get together on 7<sup>th</sup> March – 6pm at the Lansdowne Strand Hotel.</li> <li>Contact Lansdowne if we are expecting a crowd!</li> </ul>		
	<ul style="list-style-type: none"> <li>Arrange social events</li> </ul>		<ul style="list-style-type: none"> <li>As above</li> </ul>		
<b>Recruit 12 x full members to the CCADAA is first year</b>	<ul style="list-style-type: none"> <li>Provide an information pack to prospective new members</li> <li>Identify funding for more professional presentation of information and welcome packs.</li> </ul>	FR  CH  DG/JV/CC	<ul style="list-style-type: none"> <li>Information pack had been completed and could be acquired from Clare if required. <b>This point would not need to be discussed at the future meetings.</b></li> <li><b>Frank Rumble will take a copy back to LINK</b></li> <li>Get a quote for 200 packs</li> <li>Take Older People/Carers Champions initiative to Area Board (7/2/17)</li> </ul>		v

	<ul style="list-style-type: none"> <li>• Develop a Welcome pack for new members</li> <li>• New and prospective new members</li> </ul>	<p><b>JV/CH</b></p> <p><b>DE/DG</b></p> <p><b>JV</b></p> <p><b>DG</b></p> <p><b>CH</b></p> <p><b>JV/CH</b></p>	<ul style="list-style-type: none"> <li>• Jane and Clare would be asked to bring a draft to the next meeting.</li> <li>• Once finished these will be sent to all members.</li> <li>• Memory Club will discuss signing up as a member at their meeting this week.</li> <li>• Add Calne Area Board as a member</li> <li>• Diane Gooch had delivered 3 information packs to the practice manager at Northlands Surgery (for each surgery) but had received no feedback to date – DG will contact again – in person.</li> <li>• Chilvester Finance had not responded to date. CH will contact to say that they will be removed from our distribution list.</li> <li>• Tim Mason had previously suggested that shops and businesses signed up to Safe Places should be approached to become members. The group suggested that local businesses are encouraged to be a safe place as one of their actions ... this should be added as an example of an action in the introduction pack.</li> <li>• Link – Frank Rumble will arrange for a member of the group to attend LINK AGM</li> </ul>		
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		<p><b>FR</b></p> <p><b>JV</b></p> <p><b>DG</b></p>	<p>to invite them to become a member of the Dementia Action Alliance/hold a Friends Session.</p> <ul style="list-style-type: none"> <li>• Calne Community Hub and Library speak to Library Manager and Community Hub volunteers.</li> <li>• Will visit local café and hairdressers with Introduction pack.</li> </ul>		
<p><b>Continue to coordinate and run dementia friends Sessions in the community area</b></p>	<ul style="list-style-type: none"> <li>• Continue to target the following groups: <ul style="list-style-type: none"> <li>▪ <b>Wiltshire Council</b></li> <li>▪ <b>Town Council Parishes</b></li> <li>▪ <b>High St Businesses</b></li> <li>▪ <b>Greensquare (handymen)</b></li> <li>▪ <b>WC Housing team</b></li> <li>▪ <b>GP Practices</b></li> <li>▪ <b>Young People</b></li> <li>▪ <b>The WI</b></li> <li>▪ <b>Calne Rotary Club</b></li> <li>▪ <b>Calne Link</b></li> <li>▪ <b>Hairdressers</b></li> <li>▪ <b>Men's Shed</b></li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>• CC had spoken to Cllr Bucknell re. that following the 2017 elections all new Councillors should become DF's as part of their induction.</li> <li>• CH/TK to do the above at Town Council</li> <li>• CC had contacted Nigel Bridge (head of property services at Greensquare) re. adopting a policy for all maintenance staff to attend a DF session. He is consulting with their learning and development team re. taking this forwards.</li> </ul> <p>Need to find a way to ensure that DF sessions form part of induction packages; Town and Wiltshire Council (following elections), Wilts Police, Fire, Town and Wiltshire Council (new employees) etc.</p> <ul style="list-style-type: none"> <li>• TM was meeting with the Calne Rotary but was not present to provide an update.</li> </ul>		

			<ul style="list-style-type: none"> <li>• CH/TK running a session for the Lansdowne WI – 13<sup>th</sup> Feb.</li> </ul>		
<p><b>Encourage &amp; promote activities for people living with dementia and their carers (e.g. The Memory Club).</b></p>	<ul style="list-style-type: none"> <li>• Calne Memory Club Programme of events</li> <li>• Input from Richard Paget/Kingston House</li> <li>• Other activities are happening in the Community Area for those living with dementia and their carers.</li> </ul>	<p><b>DG</b></p> <p><b>TK</b></p> <p><b>JV</b></p> <p><b>AD</b></p>	<ul style="list-style-type: none"> <li>• <b>Memory Club website</b> was not working – DG would let the group know at the meeting on Friday.</li> <li>• <b>Promoting the Memory Club</b> – we are still looking for stories to add to Our Community Matters/Facebook page etc.</li> <li>• Richard was not present</li> <li>• A local resident had approached the Town Council to find out if anyone could use <b>‘twiddle muffs’</b> Trudy will get in touch to get some for the Calne Dementia Friends group to distribute.</li> <li>• <b>Intergenerational Music project</b> (Pat Donlan) – ask Pat to come to the next meeting to talk about the project</li> <li>• <b>Singing for the Brain</b> – Andrew will find out who we need to get approval from/how we go about starting a group in Calne. Diane will find out how many people might be interested in taking part.</li> <li>• <b>Dementia Friendly Walk</b> Deferred</li> <li>• <b>Calne Leisure Centre</b> – Jane to speak to the</li> </ul>		

		JV	Manager, ask Richard if he would like to attend and provide advice/feedback on activities and arrangements (signage etc.) at the centre.		
<b>Campaigns - Promote, create and report</b>	<ul style="list-style-type: none"> <li>• Raise awareness with the Dementia Roadshow vehicle.</li> <li>• New Year Resolution</li> <li>• Resources for young children.</li> </ul>	<p>CH/TK</p> <p>JV</p>	<ul style="list-style-type: none"> <li>• In progress.</li> <li>• <b>Conduct a 'Black mat' audit</b> within the town. Come up suggestions for alternatives. <b>CH/TK to seek advice from suppliers, PHS etc. in advance of running the audit. Defer to next meeting</b></li> <li>• <b>JV discuss with the Local Youth Network Defer to next meeting</b></li> <li>• Find out more information about successful <b>Children's sessions</b>. Look at providing resource packs (along the lines of a reading folder containing advice for teachers/parents and games/books/toys etc that will help younger children to explore and not be afraid of dementia affecting relatives/neighbours etc) for local primary schools/playgroups to be used to support children who are coming into contact with dementia. <b>Catherine will find info about books that have previously</b></li> </ul>		

	<ul style="list-style-type: none"> <li>Other areas to develop</li> </ul>	<p><b>CB</b></p> <p><b>CH/JV</b></p> <p><b>JV</b></p> <p><b>DG</b></p>	<p><b>been useful.</b></p> <p><b>Research possible resources (speak to Rebecca Bolton).</b></p> <ul style="list-style-type: none"> <li><b>Trowbridge Mosque</b> – Ask for advice of what if any actions we could take to help them to promote Dementia awareness within their community. <b>JV would contact the Mosque.</b></li> <li><b>Care Co-ordinators</b> – DG would follow up with GP practice managers re. inviting Care Co-ordinators to attend CCADAA meetings.</li> </ul>		
<b>Monitor local action plans</b>	<ul style="list-style-type: none"> <li>Members to be encouraged to attend Alliance meetings &amp; update on progress or supply written update</li> </ul>		<ul style="list-style-type: none"> <li><b>Ongoing</b> – No full alliance meetings had yet been held.</li> </ul>		
<b>Communication – Promote good practice, opportunities for activity and progress using all forms of media</b>	<ul style="list-style-type: none"> <li>Share good practice with other DAAs in the area.</li> <li>Carry out actions from Dementia Friendly Wiltshire Conference</li> </ul>		<ul style="list-style-type: none"> <li>Meet with other champions to share ideas and actions - ongoing</li> <li>Carry out the public building audit to check signage etc. - ongoing</li> <li>Ensure that we encourage 12 local businesses to become alliance members in our 1<sup>st</sup> year as CCADAA - ongoing</li> </ul>		
<b>RUNNING TOTAL OF DEMENTIA FRIENDS IN CCA</b>					<b>385</b>

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## 2. Environmental & Community Implications

2.1. The Calne Dementia Friends Action Alliance aims to contribute to the continuance and/or improvement of environmental, social and community wellbeing of local people living with dementia and their families/carers, the extent and specifics of which will be dependent upon the individual actions identified in the action plan.

## 3. Financial Implications

3.1. There are no specific legal implications related to this report.

## 4. Legal Implications

4.1. There are no specific legal implications related to this report.

## 5. HR Implications

5.1. There are no specific legal implications related to this report.

## 6. Equality and Inclusion Implications

6.1. The Calne Dementia Friends Action Alliance aims to make sure that everyone from the Calne Community Area living with dementia is respected and enabled to continue to enjoy living their lives in their own community as well as possible for as long as possible.

## 7. Safeguarding Implications

7.1. There are no specific legal implications related to this report.

### **Report Author:**

**Jane Vaughan – Community Engagement Manager (Calne)**  
**jane.vaughan@wiltshire.gov.uk**

## **Calne Older Peoples' and Carers' Champions update to the Calne Area Board on the 7<sup>th</sup> February 2017**

This is a brief update of the progress we continue to make in the Calne Area.

### **Calne Local Voices**

Our second meeting was held on the 16<sup>th</sup> January in the Calne Library Hub. Two new volunteer members signed up to be part of this group which brings to seven the local voices we have in the Calne Community Area. It was a very lively meeting with lots of ideas and suggestions. The one area that we all agreed on was the need for a central point for holding all the information on local services/clubs/groups/activities that happen in and around Calne. New residents to the Calne area have found it very difficult to find this information. It was acknowledged that not everyone can access information on line so any information system needs to be available to all. Many possibilities were discussed and we will continue to develop our ideas over the next few months and we would be keen to hear from anyone with thoughts on this.

Other projects discussed were "Singing for the Brain", A "Men's Shed" and a new project called "Open Minds" whose emphasis is on Positive Mental Health support group. All these projects were felt to be important for the Health and Wellbeing of our Community and further information is to be gathered to discuss at our next meeting.

As Champions, we have been in contact with other Champions in local towns close to us, to discuss our progress and share thoughts, concerns and see where we might learn from each other. So far we have met up with Champions from Corsham and Chippenham. One outcome from a meeting last year was to invite the Wiltshire Council Cabinet Member for Health and Social Care (Councillor Jerry Wickham) to attend one of our informal meetings. This invitation was accepted and we met him on 24<sup>th</sup> January and shared projects already implemented, our ideas, thoughts and also our concerns about the lack of information/guidance given on this new role. It was felt to be a positive meeting with the Cabinet Member who listened to what we had to say and we await feedback from issues raised.

### **Calne Fitness and Friendship Club.**

The Club started in October 2016 and meets weekly at Beversbrook Sports and Community site from 2 - 4 p.m. The first hour is a fitness session to music with a fitness instructor, followed by light refreshments giving time for those who come to the group to socialise. The final session is varied with some form of sports activity, which is less strenuous than in the first hour! The club charges a £3 weekly fee.

The club is popular and has an average attendance of 16 each week. The Club commenced again in January and will continue until the end of March except in school holidays.

**Calne Health and Social Care Forum** met on January 31<sup>st</sup> and discussed the possible projects as part of the "Health and Wellbeing group" on the agenda. Three speakers spoke about their work in promoting healthy living in the Calne area.

Diane Gooch and David Evans  
Calne Older Peoples' and Carers' champions



## **Report to Calne Area Board – 7 February 2017**

### **Calne Community Hub and Library - review of the first six months**

#### **1. Background information**

In summer 2016 the library building was refurbished to make better use of space and to create a new Community Hub.

The refurbishment focused on creating improved space and facilities for the entire community - of all ages - to provide a focal point and vibrant place for the town and surrounding area. It also became home to the Calne Community Hub which relocated from its premises in Phelps Parade.

The refurbishment included a new colour scheme, carpets and flexible, movable shelving to enable larger meetings and events to be held in the library area. Open+ - a state of the art automated swipe access system - was also installed to allow access to the new hub and its facilities outside of library opening hours.

A new bookable meeting room, for up to 16 people, and a smaller breakout room for 1 to 1 meetings, was also provided.

#### **2. The impact to date**

In August 2016, the Community Hub relocated vacating the retail unit it leased in Phelps Parade. In October 2016, Citizens Advice Wiltshire also relocated into the hub, providing its services and advice on Monday and Friday mornings.

Calne Community Engagement Manager is also located at the hub and regularly hosts community meetings and gatherings. Other council officers use the hub to meet with local people and organisations.

The new hub has seen an increase in the numbers of local people using and visiting the building and benefiting from its informal and user-friendly atmosphere.

Visitor figures show an increase of 5.1% since its opening (5 month period). This is set against a national trend of a decline in library visitor numbers.

#### **3. Improved access**

The relocation of the Community Hub, combined with the implementation of the Open+ swipe access scheme, has resulted in library customers, community groups and visitors to the hub being able to access the building and all its services and facilities on Wednesdays - a day the library was previously closed and outside the opening hours of the library.

The Community Hub volunteers offer services on Wednesdays and provide refreshments. There has been a total of 2,932 visitors to the library on Wednesdays in the first 5 months - an average of 139 people per Wednesday. The building is also accessible from 8am on

weekdays and 9am on Saturdays and available for evenings as bookable space by a wide range of community groups (as highlighted Appendix A)

This has resulted in a 37.5% increase in the opening hours.

#### **4. Increased users and community opportunities**

Library membership has increased by 5.6% (5 month period) compared to the same period last year.

The Open + access system has enabled the building to be used for meetings and events outside of library opening hours without additional staff costs.

39 diverse community groups and organisations now use the building - 282 room/space bookings were made by these groups in the first 5 months. New groups have also been established including a support group for parents with children on the autistic spectrum and an accessible art group.

Demand for the meeting rooms and space continues to grow and the new hub has received a huge amount of positive feedback.

Having access and flexible shelving in the library area has enabled the space to be used for larger meetings and events. The community area board meetings are now held in the building, the Our Community Matters JSA event and a theatre performance of Romeo and Juliet also took place in this space.

#### **5. Customer Survey – initial results**

A customer survey is currently being undertaken to gather further feedback from customers and user groups and organisations. This information will be reviewed to help develop the services and facilities that the hub can provide.

The survey ends on 10 February 2017. The initial responses (from more than 100) show 92% of users are either 'Satisfied or Very Satisfied' with the new Community Hub & Library. When asked if they used the building more or less since the refurbishment 35% said they'd used it more.

Of those customers who had used the library during Open+ sessions, comments include:

"I feel that it's important to get maximum use out of a public building"

"The system is really awesome" "It's easy to use"

"The library is nice and quiet during the early morning Open+ sessions"

"It's good to know that the Hub and library are listening, making quiet sessions at the Hub events for children with autism and resetting the automatic doors so that these children can attend rhyme time more safely"

"Love the coffee from the Hub on Wednesdays"

A few negative comments have been raised around issues relating to heating and noise levels. These have either been resolved or review is underway.

The Community Hub has also provided its initial views following relocation. The Hub's comments include:

"Since the move various groups and activities have continued and the Spectrum Group, which supports children on the autistic spectrum and their respective families, has been successfully established.

Amongst the various events that have taken place, the Critters afternoon, where children were invited to meet various reptiles, was a notable success.

The Library building provides a lovely clean and bright venue, with many well established facilities."

The Community Hub has raised some concern that the new hub is not as 'homely' and inviting as the old Hub premises and that the space is not fully shared. This has led to a feeling of 'guest status'. It has been agreed that there will be a review of how space and facilities can be best allocated and managed to ensure that there is a common vision for the new Community Hub. Everyone is in agreement that it can provide an integrated community facility that will be hugely beneficial for the Calne area.

## **6. Open+ swipe access statistics**

The Open+ system has proved to be a reliable way to extend the opening hours of the hub and enabled access in the evening for community bookings. 160 individuals have registered for Open+ access since mid-September 2016. This is steadily increasing each week. There have been 63 evening group bookings between Mid-August to Mid-January (See Appendix A for the groups and organisations regularly using the building).

The Open+ swipe access system has been used 159 times in the first 5 months following installation. An induction is provided to customers and users on registering for Open+ access. Access to a telephone with pre-programmed emergency and buildings helpline numbers are provided - no calls have been made to date.

This initial feedback highlights positive support for the newly refurbished space and access to facilities. This has been achieved without additional staffing or caretaking requirements, or compromising the security of the building.

## **7. Next steps**

The Open+ swipe access system was a new introduction to encourage greater community use of both the library and other facilities and services. Following its implementation a gradual build up of its use was adopted. Usage is now steadily increasing and there has been no misuse of the system or any vandalism of the building.

Options for increased access (outside of community room/space bookings) such as additional evening opening hours for the public will now be considered and the early morning access will be publicised.

## Appendix A

### Group bookings and regular usage

Access 2 Art Group  
Air Quality Group  
BBC World Service  
Calne Community Area Board  
Calne Fairtrade  
Calne Gaming Club  
Calne Green Party  
Calne Labour Party  
Calne Lions  
Calne Bowl Project  
Calne Men's Shed  
Calne Rotary Club  
Calne Summer Playscheme  
CATG meetings  
Citizens Advice Wiltshire  
Community Safety Forum  
Community Transport  
Dementia Action Alliance  
Domestic Abuse Charity  
FairTrade Group  
HACCA  
Health & Wellbeing Steering Group  
Health Trainer  
Heart for Calne  
Job Club  
Learning Curve  
Local Youth Network  
Marden Vale PTA  
MPs Surgery  
Older People Carers Voices  
Older People Champions Area Cluster  
Our Place  
Pins & Needles Knitting Group  
Registrar  
Richmond Fellowship  
Sewing Group  
Spectrum (Autism) Support Group  
Tourism Working Group  
Wiltshire Addiction Support Group  
Wiltshire College Careers  
Wiltshire Council Officers meetings  
Wiltshire Family Learning Workshop  
Wiltshire & Swindon Users Network

Associate Director Communities and Communications  
Laurie Bell

#### **Report Authors:**

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## WILTSHIRE COUNCIL CALNE AREA BOARD

7<sup>th</sup> February 2017

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### **CALNE 'Our Community Matters' Local priorities for action**

#### **1. Purpose of the Report**

To ask Members to consider priorities emerging from the 'Our Community Matters' Joint Strategic Assessment event held on 30<sup>th</sup> November 2016 to form Calne Area Board priorities for action in 2017/18.

#### **2. Background**

The Calne 'Our Community Matters' event was held on 30<sup>th</sup> November 2016 at the Calne Community Hub and Library. Over 100 members of the public and partner agencies registered for the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results were adopted by the Calne Area Board on 6<sup>th</sup> December 2016 and it was resolved to work to facilitate local actions that would address those priorities.

At that time the Board wished to have further discussions about those priorities and deferred considering whether it wished to:

- champion a particular theme or priorities
- earmark funding to promote, initiate and support community-led action around the selected priorities
- appoint a lead member to champion any priorities adopted.

### 3. **Priorities identified**

The top community priorities identified at the Our Community Matters event were:

- Children & Young People – Mental and Emotional Health
- Community Safety – Anti Social Behaviour
- Culture – Diversity and Social Inclusion
- Economy – Training and Skills
- Environment – Protecting the Landscape and Countryside
- Health, Wellbeing and Leisure – Mental Health
- Older People – Social Isolation and Loneliness
- Transport – Access to Public Transport
- Our Community and Housing – Affordable Housing

The following recommendations have been made following discussions at the Area Board Coordinating group and subsequent meeting of the Chair of the Area Board and Community Engagement Manager.

### 4. **Recommendations**

(1) That the Board considers championing the following priorities:

Economy – **Training and Skills**  
Health & Wellbeing – **Mental Health**  
Culture – **Diversity & Social Inclusion**

- (2) That the Board asks the Local Youth Network to encourage and prioritise projects that address young people's **Mental & Emotional Health**.
- (3) That the Board asks the Older People/Carers Champions to encourage and prioritise projects that address **Social Isolation**.
- (4) That the Board earmarks funding to promote, initiate and support community-led action around the priorities outlined in 1 and 2 above in 2017/18.
- (5) That the Board appoints a lead member to champion the priorities adopted when it meets on 6<sup>th</sup> June 2017.

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<b>Report to</b>	Calne Area Board
<b>Date of Meeting</b>	07/02/2017
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report**

**To ask the Area Board to:**

1. Consider 5 applications for community area grant funding listed below
2. Consider 2 Councillor Initiative/Older People/Carer Champion's initiatives listed below
3. To consider a request to review an application granted to Christ Church, Derry Hill

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Calne Bowl Project <b>Project Title:</b> Landscaping re. Britain in Bloom 2017  <a href="#">View full application</a>	£500.00
<b>Applicant:</b> Castlefields Canal & River Park Association <b>Project Title:</b> The Bigger Better Outdoor Gym  <a href="#">View full application</a>	£5430.00
<b>Applicant:</b> Hilmarton Primary School Eco Club <b>Project Title:</b> Community Clean Up (Great British Clean Up event)  <a href="#">View full application</a>	£280.00
<b>Applicant:</b> Cherhill Parish Council <b>Project Title:</b> Cherhill and Yatesbury Defibrillator project  <a href="#">View full application</a>	£2045.00
<b>Applicant:</b> Calne Community Daycentre <b>Project Title:</b> Daycentre new dishwasher  <a href="#">View full application</a>	£1295.00
<b>Councillor Initiative</b>	
Cllr Crisp/Older People/Carer Champion's initiative to provide Dementia Action Alliance promotional/welcome packs.	£350.00

Cllr Hill initiative to ring fence funds for allocation to community groups and organisations signing up to the 2017 Great British Clean up for litter picking equipment.	£2,800
<b>Review application</b>	<b>Date of award</b>
Derry Hill Bells project (Christchurch, Derry Hill)	04/02/2014

## 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that applications meet the Community Area Board grants criteria.

2.4. Calne area board has agreed to prioritise three themes from the Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in 2014. These were to:

- Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.
- Recognise and address child poverty and childhood obesity.
- Build a positive reputation for Calne Community Area to attract more visitors to venues and events.

2.5. At the 'Our Community Matters' Event held in November 2016 new community priorities were identified. These were adopted at the Area Board held on December 6<sup>th</sup> 2016 and will be referred to below, at 9 - Applications for consideration, where relevant.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

#### **4. Financial Implications**

4.1 Applications have been considered at each area board meeting of the year, this is the final meeting in this financial year:

4.2. In 2016/17 the Calne Area Board has been allocated a budget of **£40,661** capital funding. In addition the Area Board has rolled forward **£15,919** from the 2015/16 financial year. This gives a total capital budget of **£56,580**.

4.3. Following financial decisions made at the last area board meeting held on 6<sup>th</sup> December 2016 there was a capital balance of **£29,327.88**.

4.5. If all grant applications being considered under this report are approved by Members, the remaining capital balance will be **£16,977.88**

4.6 In 2016 the Calne Area Board has been allocated a revenue budget of **£6,700** for Older People/Carers Health and Wellbeing projects.

4.7 Following the funding of previous Calne Older People's Health and Wellbeing projects there is a remaining revenue balance of **£5,662**.

4.8 If applications to this revenue fund being considered under this report are approved by Members, the remaining revenue balance will be **£5,312**.

#### **5. Legal Implications**

There are no specific legal implications related to this report.

#### **6. Human Resources Implications**

There are no specific human resources implications related to this report.

#### **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

#### **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

### 9.1.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2246</a>	Calne Bowl Project	Landscaping for Britain in Bloom	£500
<p><b>Project Description:</b> Landscaping project at the Calne Skate Bowl re. Britain in Bloom 2017</p> <p><b>Input from Community Engagement Manager:</b></p> <p>This application meets community area grant criteria for 2016/17.</p> <p>Members are familiar with the Calne Bowl Project group and have supported their work in the past.</p> <p>In 2015 the group developed a separate piece of work (The 'Salad Bowl') focussing on landscaping the Skatepark, this fed into the area board and community priorities that surround increased activities for young people, to introduce them to opportunities for developing skills for employment and to lead healthy active lives.</p> <p>This application sees the group return to that project to develop a second phase of landscaping which will feed in to the Calne in Bloom entry for 2017.</p> <p>This application represents the total project cost.</p> <p>Bearing in mind that there is no longer a Community Youth Officer, Members may wish to confirm that the Town Council will be supporting the young people in developing this project and maintaining the landscaped areas.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

### 9.2.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2212</a>	Castlefields Canal & River Park Association	The Bigger Better Outdoor Gym	£5430.00
<p><b>Project Description:</b></p> <p>This project will extend the outdoor gymnasium which was installed in 2016. This 5 unit gym has proved to be very popular but does not offer a full spectrum of equipment to allow a full exercise workout. The new items will consist of separate units. Each piece of equipment is designed to exercise different muscle sets. The apparatus can be used by people of varying ability. 1 of the pieces will be specifically for users with limited mobility A free to use Bigger Better Gym will encourage more users to participate in outdoor exercise leading to increased levels of fitness and other health benefits.</p>			

**Input from Community Engagement Manager:**

This application does not meet community area grant criteria for 2016/17 because the application is requesting a sum of £5,430 and the criteria states that the area board will rarely award more than £5,000.

Members will want to consider whether this project displays good causes to justify an exception to the criteria as follows:

- This project would draw down £5,500 of external funding for the benefit of the Calne Community.
- This is the last round of funding applications to be considered during the 2016/17 financial year.
- The project addresses Calne Community priorities identified through the Our Community Matters JSA event - to promote and encourage active and healthy lifestyles (76% score)
- CARP is a well established charitable association that was formed in 2001 to promote and implement a vision that had evolved through local community consultation about the development of the Castlefields Park.
- The equipment will represent the 2<sup>nd</sup> phase of the outdoor gym and will allow more people to take exercise at the same time. The range of apparatus exercises more muscle groups. The gym is designed to be used by anyone aged 14 years or above. It will appeal to anyone wishing to lead a healthier more active lifestyle and improve their levels of fitness. There is no cost to users thus nobody will be excluded through reasons of poverty. Improving health reducing obesity and encouraging a healthier lifestyle have all been identified as area board local priorities. Regular use of the equipment can help to achieve these targets. The Bigger Better Gym would permit community group activities. It could be used to encourage older people who may be isolated to join in an organised regular event thereby helping to improve health and at the same time encouraging social contact.

Members may want to consider making an award of the normal maximum amount (£5,000) conditional upon the applicant confirming that they are able to raise the outstanding sum.

**Proposal**

That the Area Board determines the application.

### 9.3.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2242</a>	Hilmarton Primary School Eco Club	Community Clean Up (Great British Clean Up event)	£280

#### Project Description:

Hilmarton Primary School Eco Club is organising a local Great British Clean Up on March 3rd which will be a litter pick on the school grounds and the local village by the school children accompanied by the staff. They organised a similar event last year as part of the clean for the Queen which was really successful with the help of equipment loaned from the Area Board. This also helped the group in achieving our Eco Schools Green Flag award. They would like to run a similar event each year to ensure the school and village are litter free and help the environment. And as such would like to purchase their own equipment to facilitate this rather than borrowing from the Councils limited supplies. They will be using funds from their clothes recycling scheme to assist the purchase.

#### Input from Community Engagement Manager:

This application meets community area grant criteria for 2016/17.

The Great British Cleanup is this year's 'Keep Britain Tidy' campaign following on from the successful 'Clean for the Queen' event in 2016. Wiltshire Council's Communities Board has requested that Area Boards promote it and encourage local groups and organisations to get involved.

Hilmarton Primary School wishes to acquire litter picking equipment for its own Eco Club, so that it may run other clean up days throughout the year.

This application represents approx 87% of the total project cost.

#### Proposal

That the Area Board determines the application.

### 9.4

Application ID	Applicant	Project Proposal	Requested
<a href="#">2257</a>	Cherhill Parish Council	Cherhill and Yatesbury Defibrillator project	£2045.00

#### Project Description:

Great Western Ambulance Service recently reduced the distance that they would inform a patient that had called 999 of the nearest defibrillator if needed in an emergency from 400 metres to 200 metres. Currently the small village of Yatesbury does not have a public defibrillator and Cherhill has a public defibrillator on the outside wall of the village hall situated on one side of the village. In order to satisfy the 200 metre distance a further defibrillator will be needed to be sited at another location in the village. The Parish Council wishes to make Yatesbury and Cherhill safer for people who may suffer a cardiac arrest.

**Input from Community Engagement Manager:**

This application meets community area grant criteria for 2016/17.

At the Calne Area Board held on the 6<sup>th</sup> December 2016 the South Western Ambulance Service Foundation gave a demonstration of a defibrillator and the advantages of having them in accessible places within a community as part of a campaign to increase their availability and usage.

It was explained that in the Netherlands, where it is compulsory to have a defibrillator in every public shop, there is an 86% out of hospital survival rate compared to 2% in the UK.

At the meeting the Area Board expressed its wish to encourage Town and Parish Councils and other local businesses and organisations to consider helping to increase the number of defibrillators available in appropriate places in the Calne Community Area.

Following the meeting the Cherhill Parish Council discussed reviewing their provision of defibrillators in the villages and, following discussions with the South Western Ambulance Service, decided to increase their provision with a second unit in the village of Cherhill and a further unit in Yatesbury.

The Parish Council is contributing over 50% of the total cost of the project.

This application represents just under 50% of the total project cost.

**Proposal**

That the Area Board determines the application.

**9.5**

<b>Application ID</b>	<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
<a href="#">2261</a>	Calne Community Daycentre	Daycentre new dishwasher	£1295.00

**Project Description:**

To replace an out of date and obsolete industrial dishwasher at the Calne Community Daycentre.

**Input from Community Engagement Manager:**

This application meets community area grant criteria for 2016/17.

In addition the project links to the top Area Board 'Our Community Matters' JSA priority to address social isolation and loneliness for older people.

It also contributes to the Council's business plan outcomes (2013-2017) to ensure that:

- People in Wiltshire have healthy, active, high quality lives (healthy choices, positive activities)
- Wiltshire has inclusive communities where everyone can achieve their potential (reducing disadvantage and poverty, health inequalities)

The Daycentre has been operating since 1980 and offers a well attended weekly luncheon club for local people from across the Community Area run entirely by volunteers.

Many of the members are elderly and vulnerable (some in their late 80s and 90s) and it is important that equipment and utensils are cleaned at a high temperature in order that they are sterilised. In addition the dishwasher is a vital piece of equipment enabling the volunteers to focus more of their time and attention on the centres users.

The project has already attracted support from Calne Lions and The Calne Charities Trust.

This application represents 49% of the total project cost.

**Proposal**

That the Area Board determines the application.

**10. Councillor Initiative**

**10.1**

<b>Councillor Initiative</b>	<b>Amount returned</b>
Cllr Crisp/Older People/Carer Champion's: To provide Dementia Action Alliance promotional/welcome packs.	£350.00
<ul style="list-style-type: none"> <li>• Calne Area Board has supported the community aspiration to advance actions and activities in the Calne Community Area that will promote and address issues connected with making the area Dementia Friendly.</li> <li>• In 2016 the Calne Dementia Friends working group became the first Dementia Action Alliance in Wiltshire and is now working to recruit members of the business community and local groups and organisations to become involved in the alliance.</li> <li>• Existing members of the Calne Alliance include The Town Council, Dorset and Wiltshire Fire &amp; Rescue Service and Dorothy House.</li> <li>• The Area Board became a Member following the last Area Board meeting in December and the Area Board Co-ordinating group is in the process of developing its action plan.</li> </ul>	

- This initiative will provide the Calne Dementia Action Alliance with an attractive and professionally designed resource to promote and encourage local businesses, groups and organisations to become members and develop their own action plans to help develop a Dementia Friendly Calne Community Area, a place where people living with dementia can live well for longer alongside their carers, families and friends.

**Proposal**

That the Area Board determines this request.

**10.2**

<b>Councillor Initiative</b>	<b>Amount returned</b>
Cllr Hill: To ring fence funding for the provision of litter picking equipment.	£2800.00

- The Great British Cleanup will take place in March 2017, this is a national Keep Britain Tidy campaign and the Wiltshire Communities Board has requested that Area Boards encourage local groups and organisations to get involved.
- In 2016 a similar campaign took place under the banner of 'Clean for the Queen'. Many local parish councils, groups and organisations took part and the Area Board was able to support them with a minimal amount of litter picking equipment.
- In addition many local parish councils, groups and organisations already arrange their own clean up days.
- The Area Board has been approached by one such group with regards to applying for funding and, following discussion at the Area Board Coordinating group, it is felt that if money is to be allocated to one group, then a similar amount of funding should be ring fenced for other local groups who wish to bid for it.
- Members are asked to consider ring fencing £2,800 to enable 10 local groups to bid up to £280 where they have signed up with the Community Engagement Manager to arrange a cleanup day as part of the Great British Cleanup in the Calne Community Area.
- The Community Engagement Manager will be asked to report community take up of this fund to the next Area Board meeting.

**Proposal**

That the Area Board determines this request.

## 11 Review previous award

### 11.1

Review application	Date of award
Derry Hill Bells project (Christchurch, Derry Hill)	04/02/2014
<ul style="list-style-type: none"><li>• This project received an award of £2,500 towards a WW1 commemoration project that aimed to install a bass bell in the church at Derry Hill.</li><li>• It was hoped that this would have been in place in time to be tolled on Remembrance Day 2018 to commemorate the centenary of the end of WW1.</li><li>• The organisers have been in contact with the Community Engagement Manager to report that, unfortunately, the balance of funding had not been forthcoming and the project will not now take place in the form originally hoped for.</li><li>• The group has requested that the Area Board considers allowing the funding to be used to match fund an alternative project that will also commemorate the centenary of WW1 and include bells.</li><li>• Since 2015 a small team of hand bell ringers has formed who are learning to play instruments they have been able to borrow from the Tower Ringers in Warminster.</li><li>• The group is registered with the Hand bell Ringers of Great Britain which is an organisation dedicated to promoting hand bell ringing.</li><li>• The long term aim is to give young people and adults of the area the opportunity to play and enjoy different music even if they are not musical or read music and to establish a young people's team in the Calne Community area.</li><li>• The borrowed bells are in need of repair and a complete refurbishment would cost over £1,500.</li><li>• The group would like to acquire their own set of 3 octaves, which would allow them to increase the team to 12 plus ringers and establish a youth team.</li><li>• They would like this project to replace the former Centenary Commemoration Bell project so that the aims of remembrance and community involvement can be carried forward.</li></ul>	

- The costs of the new project would include:
  1. Set of bells 2/3 Octaves £3010
  2. Lockable cabinet for bell and equipment storage £900
  3. Centenary Commemoration Bells information board and plaque £300
  4. Community Workshop/taster sessions, Community Event and children's activity in conjunction with Derry Hill primary school to take place during the 2018 Remembrance commemorations £800.
  
- The total project cost is £5010
  
- The group has raised £1600 towards this project so far and would look to raise the remaining £900 through local fundraising events and activities.
  
- Members may consider requesting that the previous award is returned to the Area Board and that the group makes a new application for this project in the next financial year.

**Proposal**

That the Area Board determines this request.

No unpublished documents have been relied upon in the preparation of this report

**Report Author**  
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## Area Board Project/Councillor Initiative

### 1. What is the project?

The design and production of 250 x promotional/welcome packs to be used by the Calne Dementia Action Alliance in association with their action plan aspiration to recruit local businesses, groups and organisations to become Members and develop their own action plans to forward the aim of enabling people living with Dementia to remain living well for longer at home in the Calne Community Area.

### 2. Where is the project taking place?

Calne Community Area

### 3. When will the project take place?

February/March 2017

### 4. Please outline:

- **Community benefits**
- **Evidence of need**
- **Links to Community Plan**
- **Community Issue**

At the 'Our Community Matters' Event held in November 2016, the Calne Community identified dementia as one of its top priorities, with a score of 62%.

The Area Board has championed a dementia friendly community working group since 2014 and more recently this group became the Calne Dementia Action Alliance.

The Calne Area Board became a member of the Dementia Action Alliance following it'e last meeting on 6<sup>th</sup> December 2016.

# Area Board Project/Councillor Initiative

## 5. What is the desired outcome/s of this project?

The Dementia Action Alliance will have an attractive and professionally designed resource to promote and encourage local businesses, groups and organisations to become members and develop their own action plans to help develop a Dementia Friendly Calne Community Area, a place where people living with dementia can live well for longer alongside their carers, families and friends.

## 6. Who will Project Manage this project?

The Calne Older People and Carers Champions and the Dementia Action Alliance.

## 7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

£350.00

## 8. Additional information in support of the project

This is a revenue project that will be allocated from the Older People/Carers Health and Wellbeing budget.

## Area Board Project/Councillor Initiative

### 1. What is the project?

The Great British Cleanup – March 2017, to ring fence funding for local groups and organisations, who have signed up for the event in the Calne Community Area, to bid to for the provision of litter picking equipment.

### 2. Where is the project taking place?

Calne Community Area

### 3. When will the project take place?

March 2017

### 4. Please outline:

- Community benefits
- Evidence of need
- Links to Community Plan
- Community Issue

The Great British Cleanup is this year's 'Keep Britain Tidy' campaign following on from the successful 'Clean for the Queen' event in 2016. Wiltshire Council's Communities Board has requested that Area Boards promote it and encourage local groups and organisations to get involved.

### 5. What is the desired outcome/s of this project?

To support local groups and organisations to engage in the Great British Clean Up 2016 and to be able to organise and run community cleanup activities of their own.

# Area Board Project/Councillor Initiative

## 6. Who will Project Manage this project?

The Community Engagement Manager will encourage local groups to sign up to the Great British Cleanup and bid for funding to provide themselves with their own litter picking equipment.

## 7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

£2,800 to be made available to local groups in smaller lots of a maximum of £280.

## 8. Additional information in support of the project

The Area Board will be considering a separate application for litter picking equipment from a local school that has already signed up to the Great British Cleanup and aims to carry out further community litter picking activities outside of the Keep Britain Tidy annual campaign.

**Wiltshire Council**

**Calne Area Board**

**DATE**

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**Subject:** Area Board Highways Information

**Cabinet Member:** Councillor Philip Whitehead – Highways and Transport

**Key Decision:** No

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## **Executive Summary**

The local highway network is vital to providing connectivity for businesses and communities, and effective maintenance to ensure its availability is essential to the economic development of the county. Wiltshire Council recognises the importance of maintaining and managing its highway network effectively.

The 'Local Highways Investment Fund 2014 – 2020' is addressing the long standing under investment in highways maintenance, which has been a problem nationally for many years.

The significant investment of £21 million annually for six years by Wiltshire Council has already seen a substantial improvement in the condition of the county's road network, with a 30% reduction in the carriageway maintenance backlog in the first two years of the investment.

Information has been prepared for each Area Board (see **Appendix 1**) showing the schemes completed in recent years, and a summary of road condition information.

An indicative list of priority sites for treatment in 2017/18 has been developed (see **Appendix 2**). The list includes skid resistance improvements at a number of key sites and surfacing and surface dressing on some minor roads.

## **Proposals**

It is recommended that:

- (i) It is noted that good progress has been made on implementing the 'Local Highways Investment Fund 2014 – 2020', and there has been a substantial improvement in road conditions in Wiltshire.

- (ii) The list of proposed are reviewed and any amendments or potential future sites for treatment are forwarded to the Highways Asset Management Team for further investigation.

### **Reason for Proposals**

The highway network forms the Council's largest asset, and it is important that it is maintained in the most cost-effective way in order to show value for money. This includes the use of asset management and whole life costing approaches to inform investment decisions.

Asset management principles have been applied for many years in Wiltshire to ensure appropriate investment with longer term planning. The list of proposed sites for treatment in 2017/18 should further improve the condition of the Council's roads.

**Parvis Khansari**  
**Associate Director Highways and Transport**

## **Wiltshire Council**

### **Calne Area Board**

#### **DATE**

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**Subject:** Area Board Highways Information

**Cabinet Member:** Councillor Philip Whitehead – Highways and Transport

**Key Decision:** Yes

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#### **Purpose of Report**

1. To provide an update on progress on the 'Local Highways Investment Fund 2014 – 2020', and to consider future road resurfacing sites.

#### **Relevance to the Council's Business Plan**

2. The highways service supports three priorities of the Council's Business Plan:
  - Outcome 2 – People in Wiltshire work together to solve problems locally and participate in decisions that affect them
  - Outcome 3 – People in Wiltshire have a high quality environment
  - Outcome 6 – People are as protected from harm as possible and feel safe

#### **Background**

3. The local highway network is vital in providing connectivity for businesses and communities; effective maintenance to ensure its availability is essential to the economic development of the county. Wiltshire Council recognises the importance of maintaining and managing its highway network effectively.
4. The highway network in Wiltshire comprises 4,400 kilometres of road, 3.9 million square metres of footway, 981 bridges and over 50,000 street lights and illuminated signs. The replacement value of the assets is over £5 billion, and it would cost over £330 million to resurface all of the Council's roads.
5. The condition of the county's roads is important to the public. This is demonstrated by the results of the Council's People's Voice and the National Highways and Transportation (NHT) surveys, which indicate low levels of public satisfaction with road conditions nationally.
6. In October 2013 Cabinet agreed to increase highway maintenance funding to £21 million for six years. This was subsequently included in the Council's future budget, and forms the basis of the 'Local Highways Investment Fund 2014 – 2020'. The increased investment in highways maintenance has enabled a large

number of schemes to be progressed to improve the condition of the network and its infrastructure.

7. The Council has applied the principles of asset management to the maintenance of the highway network, which involves taking into account the lifecycle of the assets and monitoring performance of the intervention and investment strategies. The Highways Asset Management Policy and Strategy were reviewed by the Environment Select Committee in October 2015 and subsequently adopted by Cabinet.

## **Main Considerations for the Council**

### Local Highways Investment Fund 2014 – 2020

8. The 'Local Highways Investment Fund 2014 – 2020' is addressing the long standing under investment in highways maintenance and consequent backlog, which has been a problem nationally for many years. The proposed significant investment of £21 million annually for six years by this Council is delivering substantial improvements in the condition of the highway network in Wiltshire.
9. A range of investment options was initially considered, which ranged from spending the minimum necessary to keep road conditions unchanged to treating the whole of the network. It was intended that the investment should be used to improve approximately 664 kilometres of the network (about 15%), and that annually up to 238 Kilometres of road could be surfaced, depending on the treatment required and the deterioration of the network.
10. In the first two years of the investment there were a number of sites which needed substantial reconstruction work and, as expected, the lengths of road treated were consequently less than the indicative target. In 2016/17 a substantial programme of surface dressing has been undertaken and the total length of road resurfaced has increased considerably.

<b>Year</b>	<b>Length treated (km)</b>
2014/15	148
2015/16	182
2016/17	250

11. A total of 580 kilometres of road has been resurfaced to date, and the Council is currently on target to achieve the anticipated improvement by 2020, subject to funding continuing at current levels. There have also been a significant number of smaller sites treated with hand patching, which has addressed localised areas in poor condition.
12. The detailed calculation of the backlog carried out by the Council's specialist consultants WDM indicates that there has been a significant reduction in the highways maintenance backlog in the first two years of the investment:

	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
<b>Calculated backlog</b>	£69.4 million	£63.3 million	£48.2 million

13. The backlog has decreased by 30% since the 'Local Highways Investment Fund 2014 – 2020' started. Good progress has been made in reducing the backlog, but continuing investment, as originally planned, would be required to remove the remaining backlog.
14. A summary of road conditions and other highway information has been prepared for the Area Board (see **Appendix 1**). This information will form the basis of data to be made available on the Council's website, including regularly updated information on potholes and other reports through the My Wiltshire app, the website and by telephone. The website will also be developed to explain the Council's highway maintenance policies and strategies in greater detail.
15. The Council's highways maintenance investment strategy was developed using the Department for Transport funded Highways Maintenance Efficiency Programme (HMEP) toolkit, which identified that timely investment in surface dressing of the minor rural roads would be cost-effective given the current condition of the local road network.
16. The individual sites for treatment were identified from the technical surveys of the road conditions, and were assessed and confirmed by the highway engineers. The lists of proposed sites for treatment have been reviewed by the Area Boards where representatives of the town and parish councils have been given the opportunity to consider local priorities.
17. Surface dressing work was carried out on a number of minor roads across the county last summer. This work sometimes known as 'tar and chippings' is preventative maintenance to seal the road construction and restore skid resistance. It is a cost effective way of extending the useful life of the roads.
18. Not carrying out any maintenance on these minor roads may initially appear attractive in order to save money, but in the longer term that would be a false economy as the repairs would be substantially more expensive if the roads were allowed to deteriorate, and there would be an increasing risk of claims as a result of accidents. The cost of injury compensation claims can be significantly higher than the repair costs, and the cost of doing repairs once a road is in bad condition would be much higher.
19. The overall condition of the road network in Wiltshire is now broadly similar to other authorities in the south west. However, based on the 2015 survey results, which are the latest available nationally, the condition of Wiltshire A roads is the same as the national average, but is below the south-west average. The B and C road conditions in Wiltshire are better than both the national and south west averages, but still not as good as in some of the other authorities in the south west.

20. The condition of the unclassified roads is more difficult to compare as the assessment methods are not necessarily consistent across authorities. In general terms the condition of the more important unclassified roads in Wiltshire compares well with similar authorities, but further assessment will be required to get a better understanding of conditions across the south west.
21. The National Highways and Transportation (NHT) surveys indicate that public satisfaction with road conditions in Wiltshire is below the national average, and for some years has been consistently lower than for similar authorities in the south west. It is anticipated that the effects of the current investment strategy will improve the results of future public satisfaction surveys.

#### Proposed Surfacing Programme 2017/18

22. Road safety is the top priority, and it is important to treat those sites identified as having reduced skid resistance in accordance with the Council's Skid Resistance Policy. It is necessary to have adequate skid resistance in order to reduce accidents and avoid claims against the Council.
23. There are a number of processes used to improve the road surface:
  - a. Retexturing- the surface is roughened by high pressure steel shot or water to abrade the surface to produce a rougher surface texture. This is cost-effective and avoids the substantially more expensive resurfacing which would otherwise be required.
  - b. Surface dressing – the traditional 'tar and chip' where the road is sprayed with hot bitumen and stone chippings are spread and rolled in. This is a cheap solution to seal the road surface and protect the underlying construction. This process should ideally be repeated every six or seven years.
  - c. Resurfacing – the existing road surface is usually milled off and a new layer of bituminous material is laid. In many cases stone chippings are rolled in to provide additional texture. This is the most durable surfacing but is expensive compared to the other treatments.
24. Careful consideration is given to which treatment to use, taking into account the condition of the existing road surface, volume and type of traffic. In some cases deeper reconstruction is required on sections of road to ensure there is a suitable foundation for the new surface.
25. There are a number of sites which were identified for treatment in previous years which for various reasons it has not yet been possible to complete yet. These have been included in the proposed programme for 2017/18, and will generally be programmed for the start of the programme.
26. There was an extensive programme of surface dressing of rural roads across the county this year. Within the villages and the more built up areas this treatment can be less robust, especially where there are significant vehicle turning

movements, and other surfacing materials can be more effective in these locations. It is intended to carry out surfacing in many of the built up areas adjacent to these recently surface dressed roads.

27. It has been some years since there has been surface dressing on many of the county's minor roads and this is a process which should ideally be repeated every six or seven years. It is proposed to continue the programme of surface dressing in 2017/18, with a large number of sites in the south of the county identified for treatment.
28. A list of priority sites for carriageway resurfacing work has been identified for the Area Board in 2017/18 (see **Appendix 2**). The list of sites will be reviewed and developed in more detail following consideration by the relevant Area Board.
29. The condition of many of the footways in residential areas has been a concern for some years. It has been possible to treat some of these in conjunction with adjacent carriageways when they have been resurfaced, but there are many footways which would benefit from treatment even though the road is in reasonable condition.
30. A survey of the condition of the county's footways is approaching completion and is being used to develop a list of sites for treatment. In view of the amount of footway in need of treatment it is proposed to prioritise the renewal or resurfacing of those areas identified as being in worst condition. The local Highways Engineers are reviewing the sites for treatment, taking into account the survey data.

### **Safeguarding Implications**

31. None.

### **Public Health Implications**

32. The condition of roads and related infrastructure can have serious safety implications. Improving the condition of highways contributes to reducing accidents, especially with regard to improving skid resistance. Roads, bridges, highway structures, signs and street lighting need to be kept in good condition in order to protect the public and those maintaining the assets.
33. The investment through the 'Local Highways Investment Fund 2014 – 2020' is improving the condition of the highway network and safety.

### **Corporate Procurement Implications**

34. There are no procurement implications at this stage.

### **Equalities Impact of the Proposal**

35. The improved maintenance of the highway network, its management using sound asset management principles, and good performance by the highways

contractors, should benefit all road users, including public transport, and vulnerable road users such as cyclists and pedestrians.

### **Environmental and Climate Change Considerations**

36. The effects of climate change could be significant for the highway network as was seen in the flooding of 2014, and the consequent damage to the roads, footways and drainage systems. Having robust maintenance strategies to improve the condition of the network helps build resilience into the infrastructure.
37. Where possible, suitable materials arising from road resurfacing schemes are recycled. Large quantities of road planings are used to repair damage on rights of way and on county farms, or provided to community groups. The presence of tar bound materials in older carriageways has caused problems on some sites as it has to be disposed of as contaminated waste, with consequent cost implications. Options for in-situ and other recycling processes are being examined in order to increase the recycling of highway materials.

### **Risk Assessment**

38. The application of good asset management principles, including the planned maintenance of the highway infrastructure and the establishment of formalised asset management policies, helps reduce the risk of incidents and claims.

### **Risks that may arise if the proposed decision and related work is not taken**

39. There is a risk of increased accidents, claims and public dissatisfaction if the programme of highway maintenance is not delivered or delayed. The principles of asset management have been followed by this Council for many years, but as future DfT funding will be dependent on demonstrating the application of good practise and asset management principles. Failure to do so will result in reduced funding in future years.

### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

40. It is important to ensure that highways asset management and service delivery are implemented effectively. Processes are currently in place with Service Delivery Teams established. These include representatives from the Council, consultants and contractors involved in delivering the services, and report to the Contract Management Meeting comprising senior managers from those organisations.

### **Financial Implications**

41. The highway network and related infrastructure forms the Council's largest asset, and has a replacement value of over £5 billion. It is important that they are maintained in the most cost-effective way in order to achieve value for money. This includes the use of a whole life costing approach to inform investment decisions.

42. The increasing drive for asset management from DfT will mean that failure to demonstrate the application of this approach will result in reduced funding from central government. An increasing proportion of available funding will be potentially withheld as an incentive. By 2020/21 Wiltshire could lose out on £2,782,000 of DfT funding if good asset management is not followed.
43. The financial pressures on the Council are well understood, and it may be necessary to reduce investment in the future. This would reduce the scope for consultation with the Area Boards as resurfacing work would need to be concentrated on those sites with serious safety defects.

### **Legal Implications**

44. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

### **Options Considered**

45. There is a need to continue to apply asset management principles to the highway network and to ensure the performance of the contractors involved in delivering the service is good in order to keep the network in good condition and to ensure value for money.

### **Conclusions**

46. The highway network forms the Council's largest asset, and it is important that it is maintained in the most cost-effective way in order to show value for money. This includes the use of whole life costing approaches to inform investment decisions.
47. The 'Local Highways Investment Fund 2014 – 2020' has provided the opportunity to address the long standing under investment in highways maintenance, which has been a problem nationally for many years. The significant investment of £21 million annually by Wiltshire Council is seeing a substantial improvement in the condition of the highways network.
48. Good progress has been made in delivering the programme of highway maintenance and has included the involvement of the Area Boards to help set local priorities. It is intended that this process should continue in future years.

**Parvis Khansari**  
**Associate Director Highways and Transport**

Report Author:  
**Peter Binley**  
Head of Highways Asset Management and Commissioning  
January 2017

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**The following unpublished documents have been relied on in the preparation of this report:**

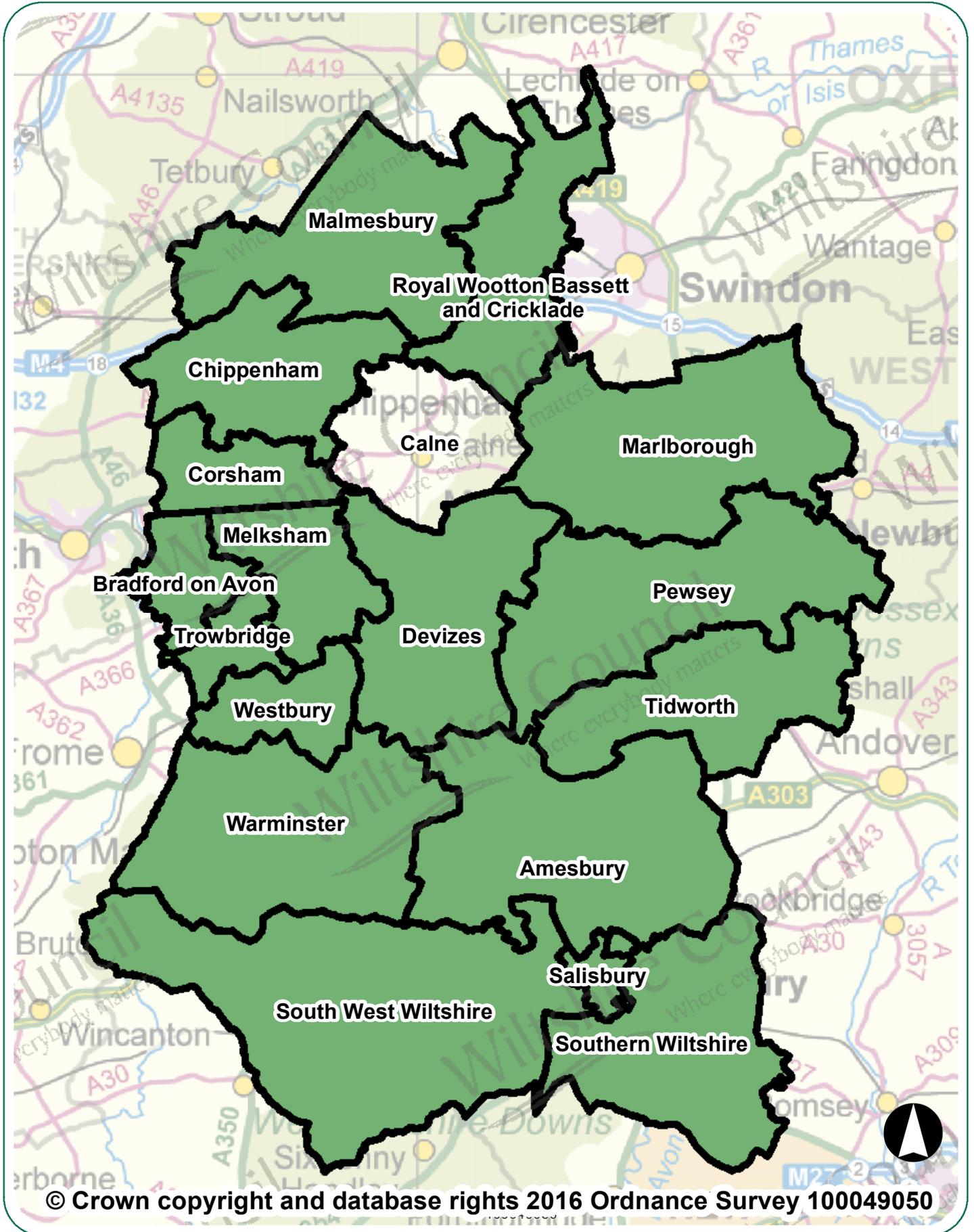
None

**Appendices**

Appendix 1 – Local Highways Information

Appendix 2 – Proposed priority surfacing sites for 2017/18

# Calne Area Board Highway Information



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# Calne Area Board Highway Information

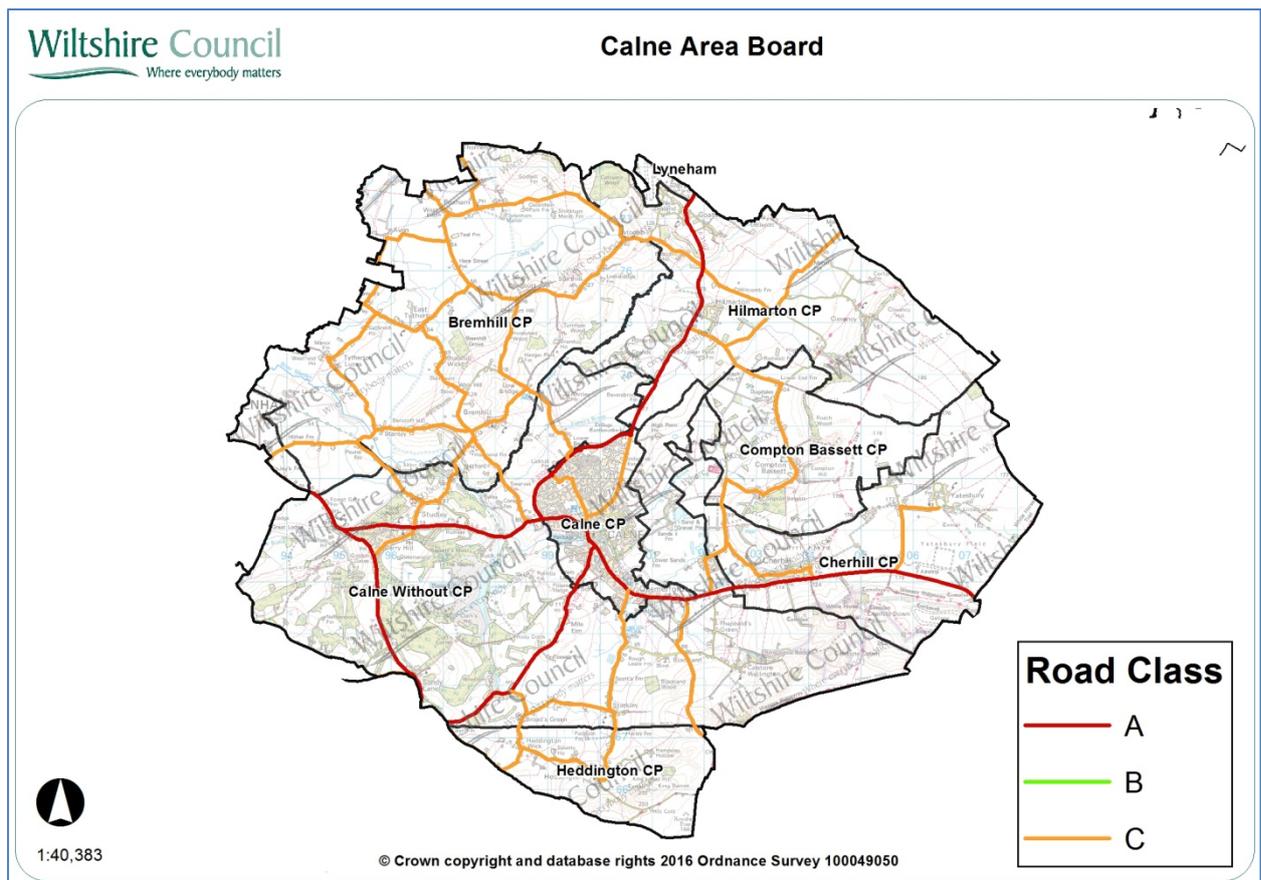
## Introduction

This document summarises highway information for your area board. It lists the recent highway and related work carried out by Wiltshire Council, including the road resurfacing carried out during the first two years of the 'Local Highways Investment Fund 2014 – 2020', and includes other information which should be of interest.

Further information on the Council's activities is available at the website [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk). If you wish to report a specific highway issue please use My Wiltshire. Details are provided at the end of this document.

## Parishes in the community area are:

Bremhill, Heddington, Calne Without, Cherhill, Compton Bassett, Calne, Hilmarton



## Network statistics in your area

### Road length by class

Road type	Urban (km)	Rural (km)
A Class Roads	9	21.61
B Class Roads	0.00	0.00
C Class Roads	16.08	61.09
Unclassified Roads	51.92	29.17
<b>Total</b>	<b>77</b>	<b>111.87</b>
	<b>Overall Total</b>	<b>188.87</b>

The council categorises its roads to reflect their importance. This enables an effective assignment of highway inspection frequencies and maintenance standards.

### Highway assets in your area

The council keeps an inventory of its highway assets in order to assist planning its highway maintenance. Important statistics relating to your board area are:

Asset Type	Measure
Carriageway	188.87km
Footways adjacent to road	104km
Footways (linked)	13.55km
White road centre lines	55km
Road kerbs	138km
Grass verge (maintained)	272 km
Drainage grips	1,045 number
Drainage pipe grips	86 number
Drainage gullies	4,094 number
Road signs	1,310 number
Street lights	2,531 number

## **Major highway maintenance**

### **Road resurfacing**

Wiltshire has over 3,000 miles of road. The Council's 'Local Highways Investment Fund 2014 – 2020' is making a massive investment to improve the condition of the roads in Wiltshire over six years. The programme of work started in April 2014, and is designed and supervised by the Council's consultants Atkins, with the work carried out by our main highway contractors Tarmac and Eurovia.

The work carried out in the first two years of the programme has improved a considerable number of the roads in previously poor condition. The locations of sites treated in recent years are shown below.

### **Carriageway repairs**

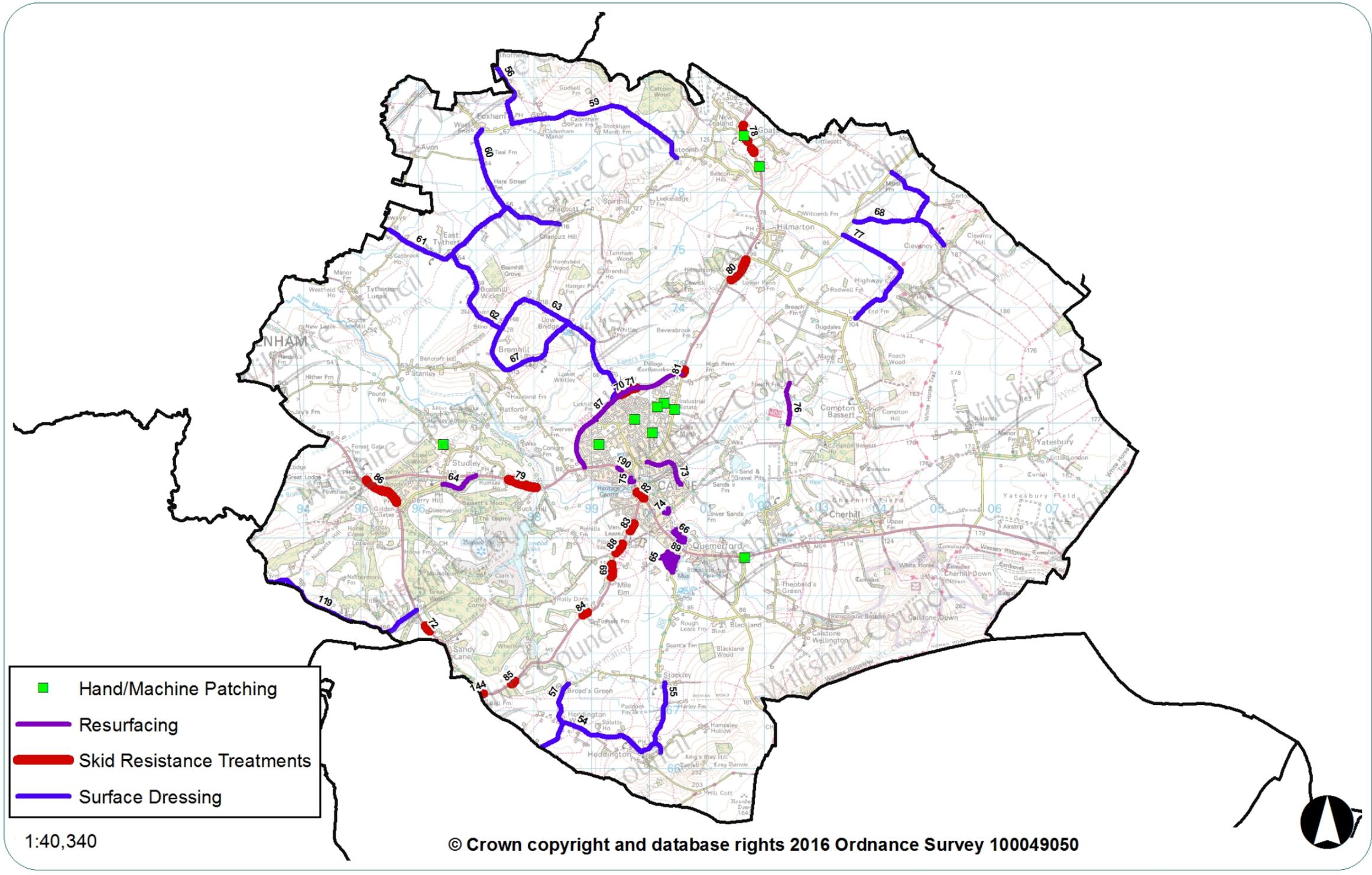
As well as resurfacing roads other works are undertaken to make localised repairs to keep the roads safe. The works undertaken in your area since 2014 are shown on the map below.

The wet winter and flooding in previous years has resulted in substantial damage to the road network. It is important that serious defects are treated promptly to keep the roads safe. The Council currently operates four Pothole teams that respond to urgent issues to keep the roads safe.

Plan showing major maintenance schemes & hand/machine patching sites completed since 2014



Calne Area Board



**Major maintenance completed since 2014**

No	Location	Works
54	The Turnpike junction with The Common, south to Heddington to Church Road junction	Surface Dressing
55	Church Road, Heddington into Hampsley Road into Stockley Road to junction with Stockley Hollow	Surface Dressing
56	Unnamed road - Foxham north C132 to B4069	Surface Dressing
119	Mons Lane east to Bewley Lane junction to A342 Devizes Road	Surface Dressing
57	The Common (Heddington Wick to junction with Broads Green)	Surface Dressing
58	Lye Common (junction with Station Road to junction with Thorn end)	Surface Dressing
59	Foxham east C111 to near junction Catcomb	Surface Dressing
60	Hare Street (junction West End to junction Charlcutt)	Surface Dressing
61	Mauds Heath Causeway (junction Mauds Heath Causeway north to Avon to junction with Hare Street)	Surface Dressing
62	Wick Hill (junction Maud Heaths Causeway to Monument Farm)	Surface Dressing
63	Fishers Brook (junction Beversbrook Road to junction Dumb Post Hill)	Surface Dressing
64	Old Road, Studley	Resurfacing
65	The Rise, Fairway, Charlieu Avenue & Bay Close, Calne	Resurfacing
66	Wessington Park, Calne	Resurfacing
67	Top of Bencroft Hill north-east C112 through Bremhill to Low Bridge	Surface Dressing
68	Unnamed road - Corton	Surface Dressing
69	Tossels Farm Entrance to Pillars Lodge Entrance	Skid Resistance Improvements
70	Roundabout 2 To Oxford Road Roundabout Calne Bypass	Skid Resistance Improvements
71	Roundabout 2 To Oxford Road Roundabout Calne Bypass	Skid Resistance Improvements
72	Entrance To Kennels Lodge To unclassified road Nash Hill	Skid Resistance Improvements

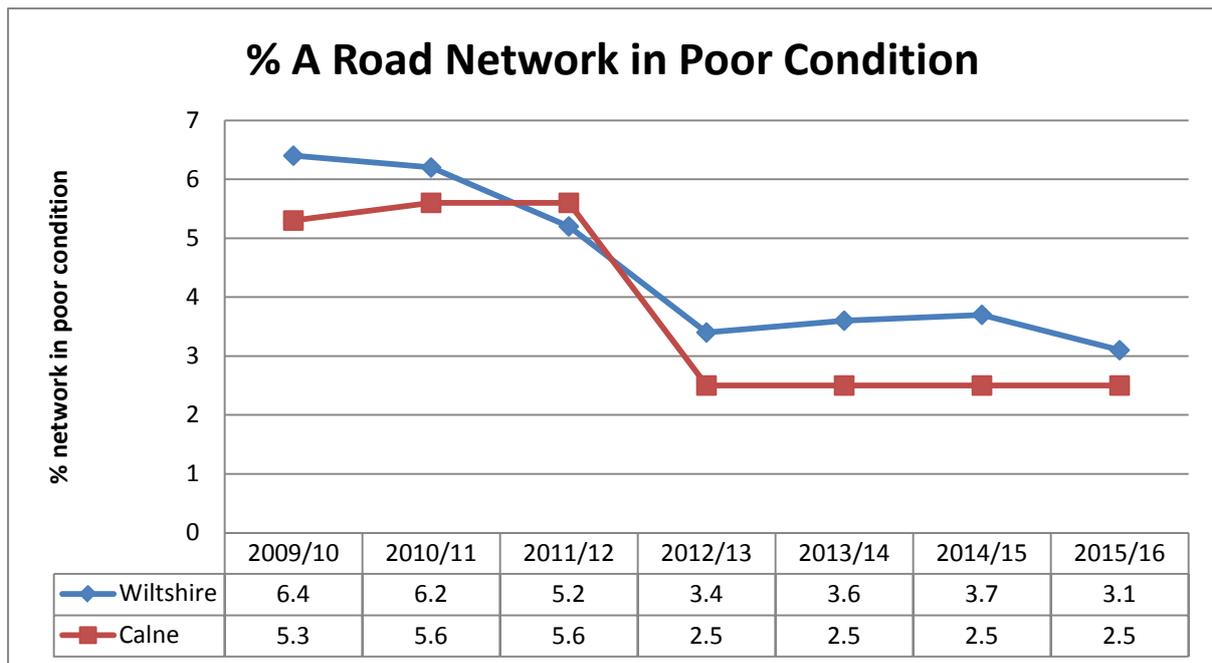
No	Location	Works
73	Abberd Way, Calne	Resurfacing
74	Brewers Lane, Calne	Resurfacing
75	Cox's Hill, Calne	Resurfacing
76	Freeth Lane, Compton Bassett	Resurfacing
77	Highway Common, Compton Bassett	Surface Dressing
78	Widcombe Mill Xrds To Goatacre Lane	Skid Resistance Improvements
79	C136 Church Road To 40mph Calne	Skid Resistance Improvements
80	Compton Bassett To Church Road	Skid Resistance Improvements
81	Greenacres Way Roundabout to entrance of Cowage Farm	Skid Resistance Improvements
82	A3102 Curzon Street Mini-roundabout to A3102 Silver Sreet mini-roundabout	Skid Resistance Improvements
83	Pillars Lodge Entrance to Roundabout at Sports Centre	Skid Resistance Improvements
84	Broads Green To Tossels Farm Entrance To Tossels Farm	Skid Resistance Improvements
85	Back Lane To Broads Green	Skid Resistance Improvements
86	A342 Old Derry Hill	Skid Resistance Improvements
144	A3102/A342 To Back Lane	Skid Resistance Improvements
87	Calne By-Pass	Resurfacing
88	Tossels Farm Entrance To Pillars Lodge Entrance	Skid Resistance Improvements
89	The Rise, Calne	Resurfacing
90	A4 Curzon Street, Calne	Resurfacing

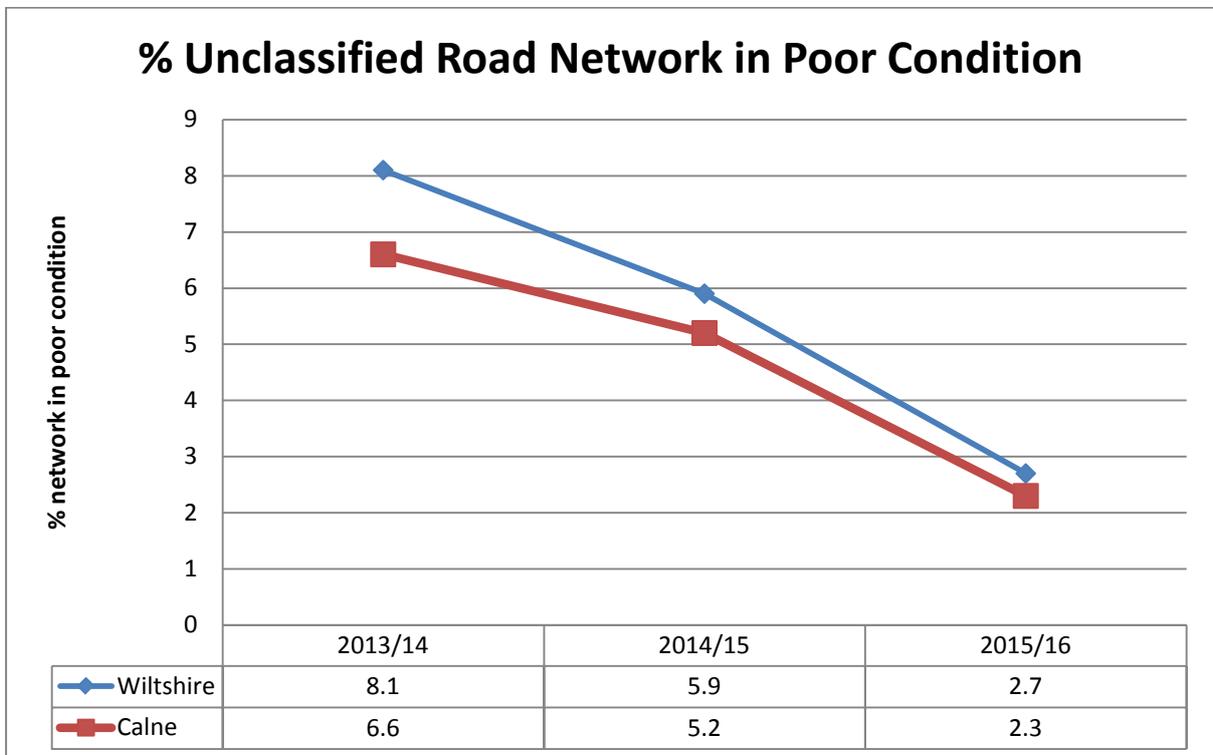
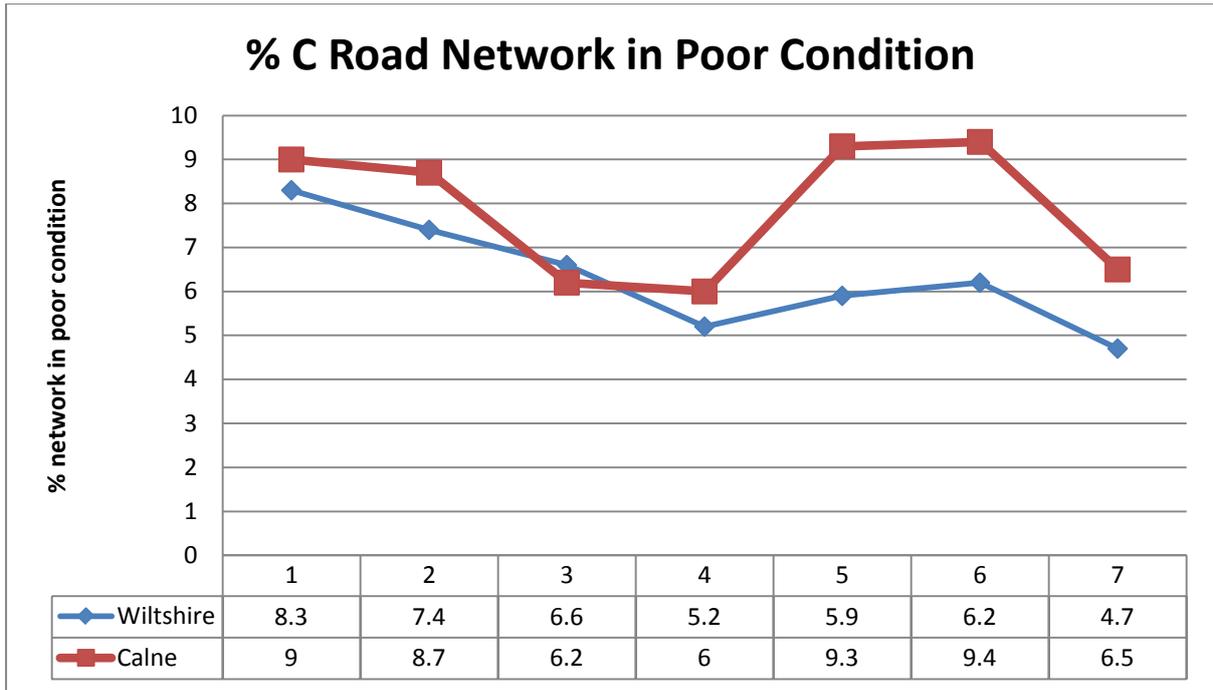
## Highway conditions and technical surveys in your area

Roads deteriorate in condition because of various factors, including traffic volumes, ground conditions, and weather and drainage issues. Technical surveys of the condition of the highway network are carried out annually and the information is used to help prioritise schemes. Road safety is the priority, and maintaining adequate skid resistance on the busy high speed roads is vital.

The surveys include the use of a vehicle equipped with lasers and cameras to record road surface condition, which allows us to report on road conditions to the Department for Transport and to prioritise maintenance work. Other surveys include measuring skid resistance on the busier roads.

The road conditions in your area are shown below. It should be noted that low numbers are good because it indicates that less road length should be considered for treatment. More detailed information is shown in Appendix A.





## **Integrated transport, bridge and drainage works**

### **Integrated transport**

The Council's traffic engineering team work with our contractors to plan and deliver a range of projects to the local community, most notably through the Area Boards and Community Area Transport Groups (CATGs). The schemes range in size and complexity from simple sign installation through to more complex road safety and improvement schemes.

### **Bridges**

The Council regularly inspects its bridges and other highway structures. There is a programme of renewal and refurbishment works to keep them in good condition, as well as having to respond to damage caused by collisions.

### **Drainage**

Programmes of drainage investigations, repairs and flood alleviation schemes are undertaken throughout the year, but the flooding in recent years has meant that there has been a need to respond immediately to flooding issues, as well as dealing with previously identified problem sites. The drainage improvement and flood alleviation work is co-ordinated through the Council's Operational Flood Working Groups that include the Environment Agency, Wessex Water, other organisations and stakeholders.

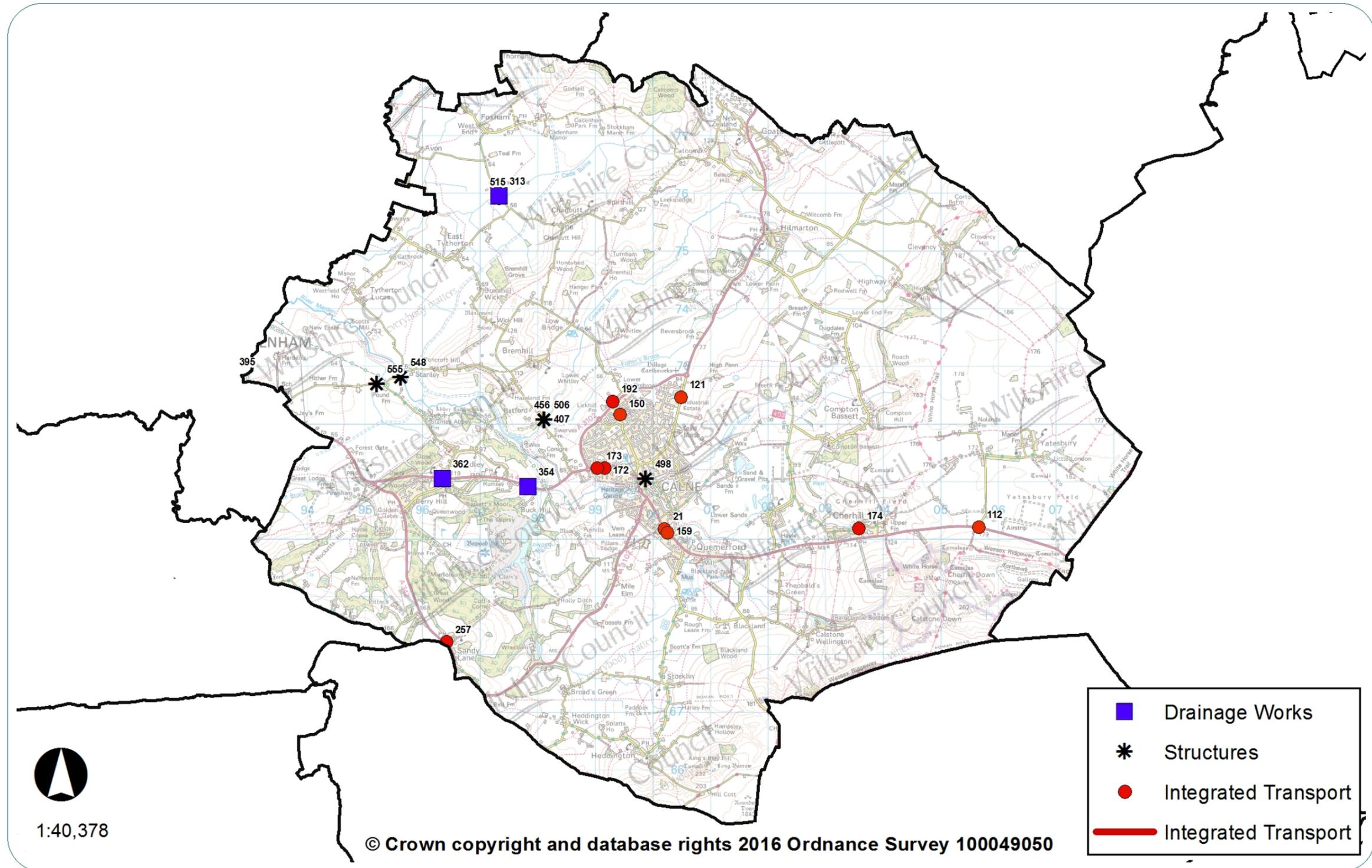
### **Recent work in your area**

The Integrated Transport, Bridge and Drainage schemes carried out in your area since 2015 are listed below.

Plan showing completed integrated transport, bridge and drainage schemes since 2015



Calne Area Board



**Integrated transport schemes since 2015**

No	Location	Description
21	Bentley Lane/A4, Calne	Calne Bentley Lane / A4 junction footway widening
112	Yatesbury	A4 Yatesbury Junction Review - signs and road markings / studs
121	Calne	HGV testing station signs - removal and erect new
150	A3102 Calne	Direction signs to Beversbrook Medical Centre
159	Bentley Lane, Calne	Signs & bollards
172	Calne	Springfield Pedestrian crossing
173	Calne	Springfield bus shelter
174	Cherhill	Village 20mph speed limit
192	Devonshire Place to Tower Road	Shared use path
257	A342 Sandy Lane	A342 Sandy Lane warning signs

**Drainage works since 2015**

No	Location	Description
313	Calne	Culvert reconstruction
354	Calne	Replacement of limed up carrier pipe
362	Calne	Replacement of soakaway

**Bridge works since 2014**

No	Location	Description
548	Bremhill	Road Traffic Collision Masonry Repairs
555	Bremhill	Masonry repairs
407	Bremhill	Ratford Bridge Parapet Repair
456	Bremhill	Rattle Bridge Ratford, Repair Parapet following Road Traffic Collision
498	Calne	Bacon Harris Footbridge, repairs to railings
506	Bremhill	Rattle Bridge Repair
515	Bremhill	Hare Street Bridge, Timber Parapet Replacement Works

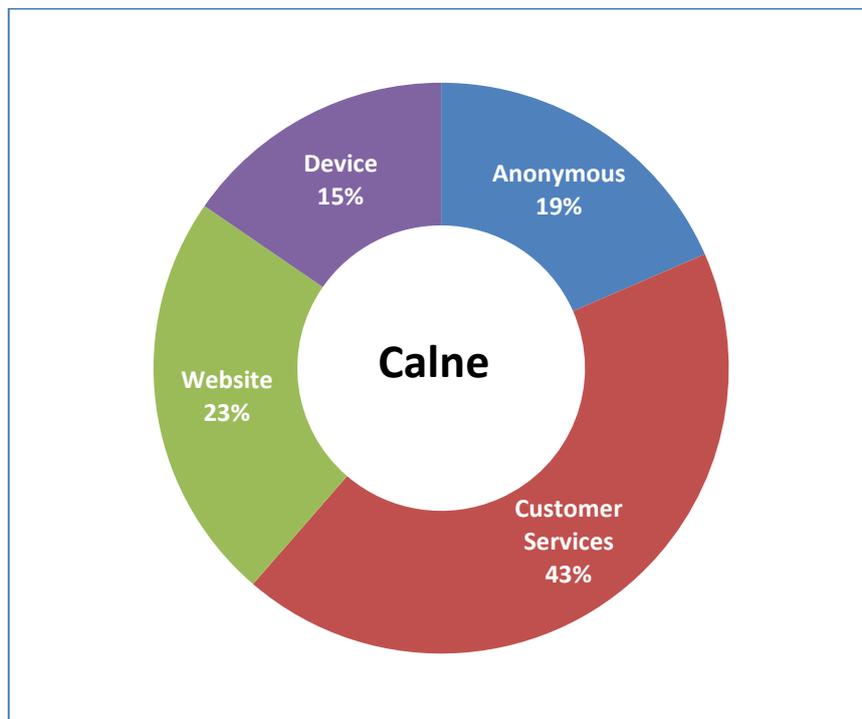
## My Wiltshire



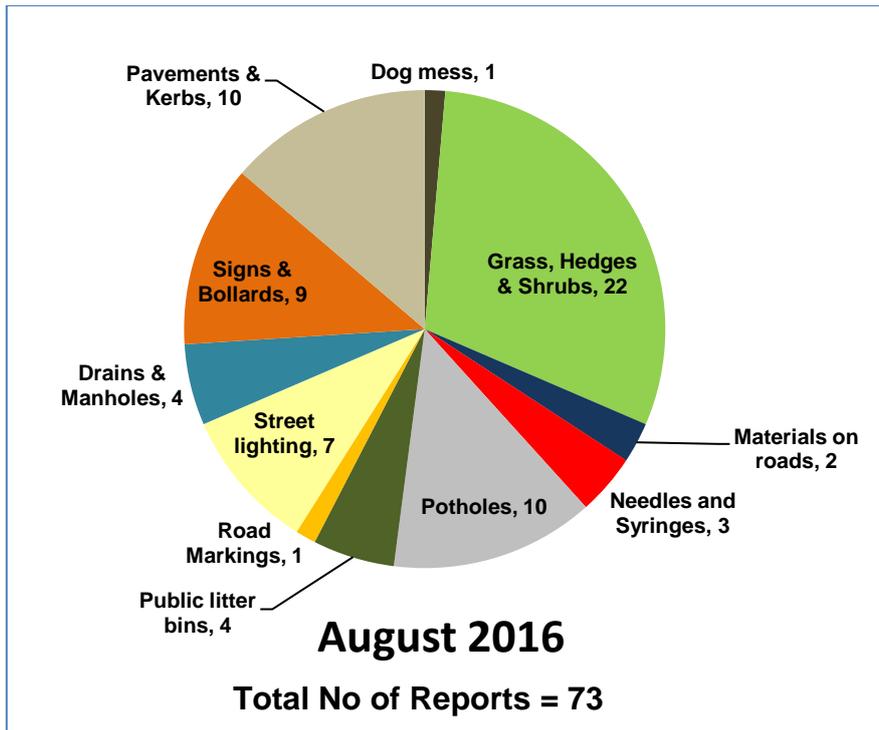
My Wiltshire provides an easy way to report highway issues, including using the Council's website. We have an app so you can report on the go using your smartphone. The My Wiltshire app is available to download at both the [App Store](#) (for iPhones and iPads), from [Google Play](#)<sup>™</sup> (for Android phones) and Windows Store. You can attach information such as photos or videos and pinpoint the location of your report using the mapping software on your phone.

A summary of recent reports in your area is shown below, and further details are shown in Appendix B.

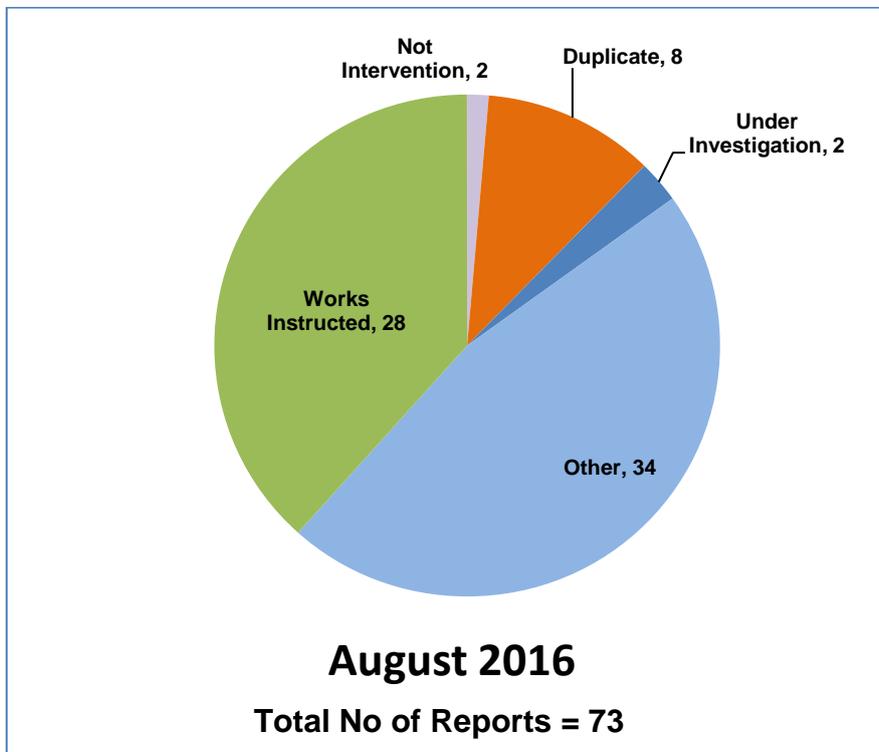
### Customer reporting methods in your area



**Customer reports in your area for the month of August 2016**



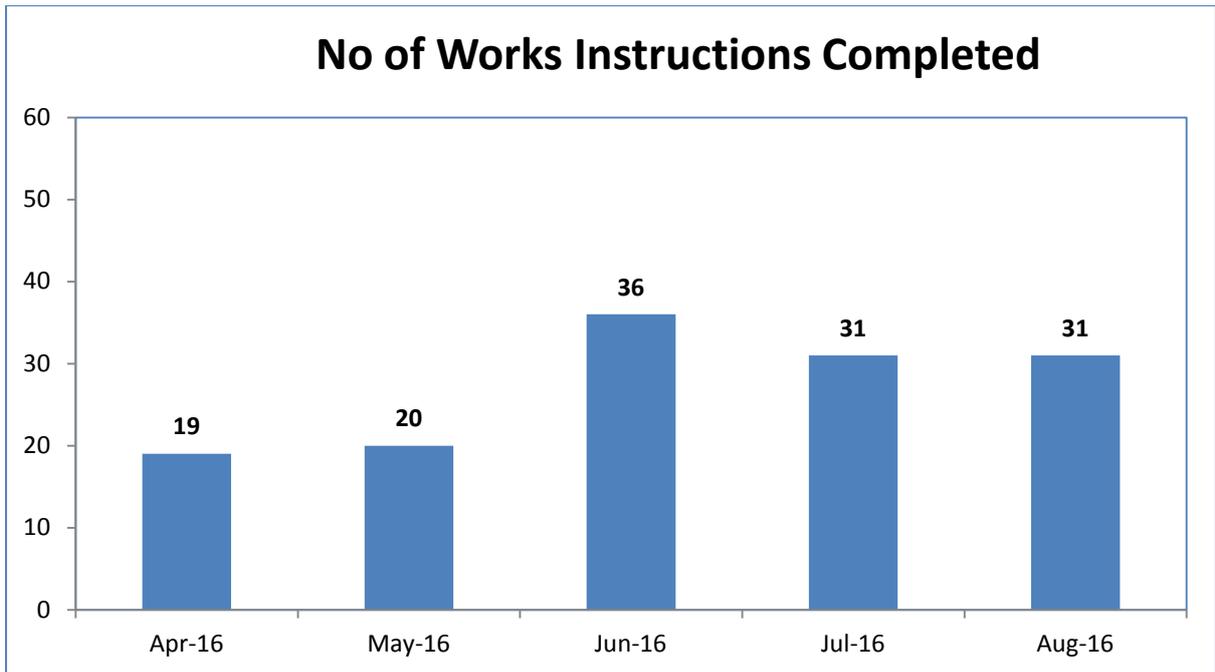
**Actions following recent reports in your area**



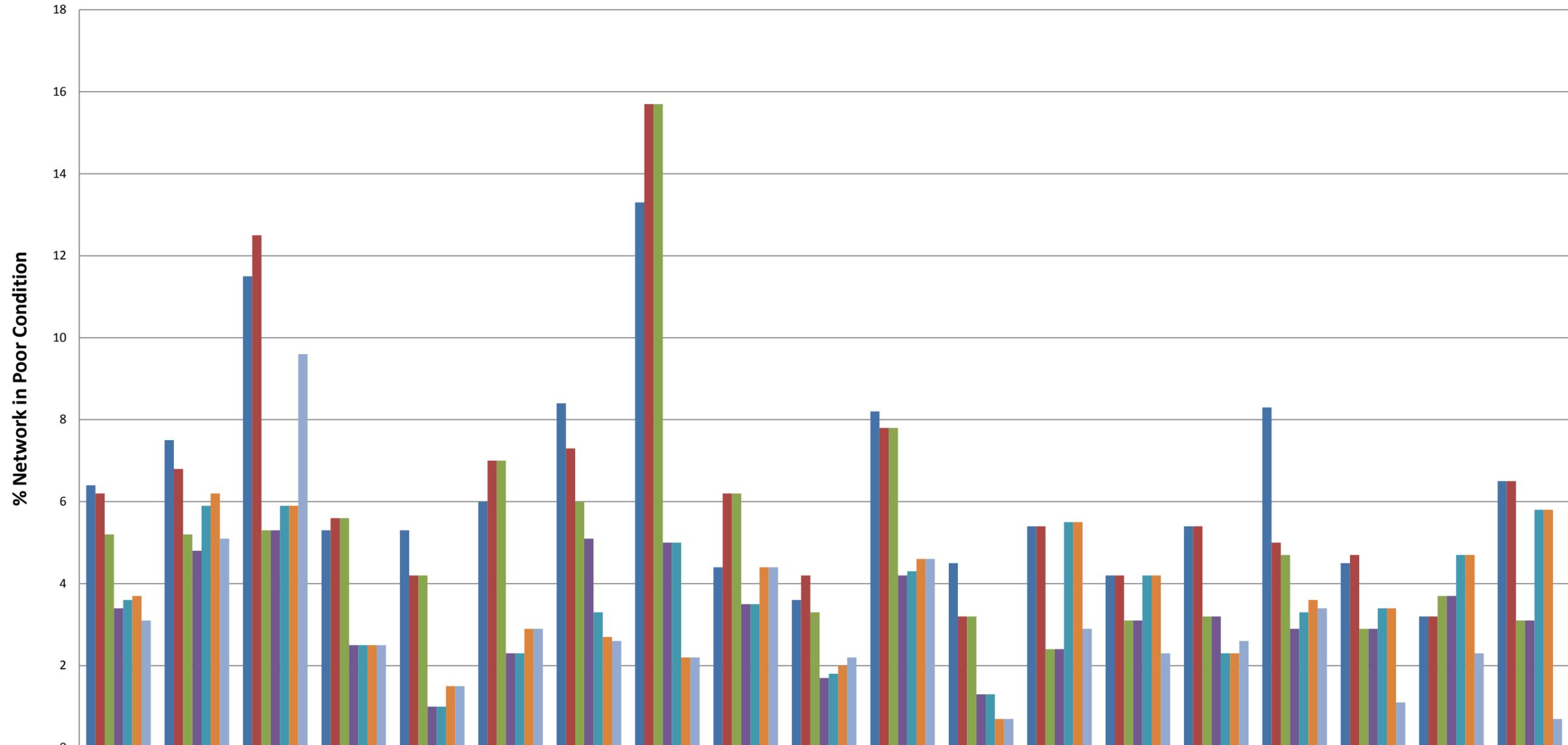
## Action definitions

1. **Not Intervention** – the technician has attended site and classified the defect as not meeting intervention levels as per the Highway Inspection Manual 2013 or in the case of streetscene reports, service level agreements.
2. **Duplicate** – a report has already been received in relation to this issue and a works instruction has previously been passed to the contractor to undertake a repair/carry out the necessary works.
3. **Under Investigation** – this issue is currently with a Highways technician or engineer – they may be awaiting information from the customer or the issue requires further investigation e.g. wet weather inspection, drainage survey, exploratory excavation, ownership query.
4. **Discretionary works** – this issue is not a highway safety issue and has been identified as one which falls within the remit of the parish steward scheme.
5. **Other** – the issue has been identified as one which does not require any action by Local Highways. This could be for a number of reasons –
  - the report has been cancelled by the user,
  - there is insufficient information provided to assess the issue and the customer has not provided contact details,
  - the issue is not the responsibility of Wiltshire Council e.g. un-adopted highway, gas/electricity/telephone/water/cable company, Highways England, housing association,
  - the technician attended site and nothing was found at the stated location
  - the issue has been passed to another service within Wiltshire Council e.g. rights of way, bridges.
6. **Works Instructed** – the technician has assessed the issue as requiring works to be carried out and has either dealt with the issue personally or has referred it to the contractor for repair.

Highway defects completed in your area in recent months

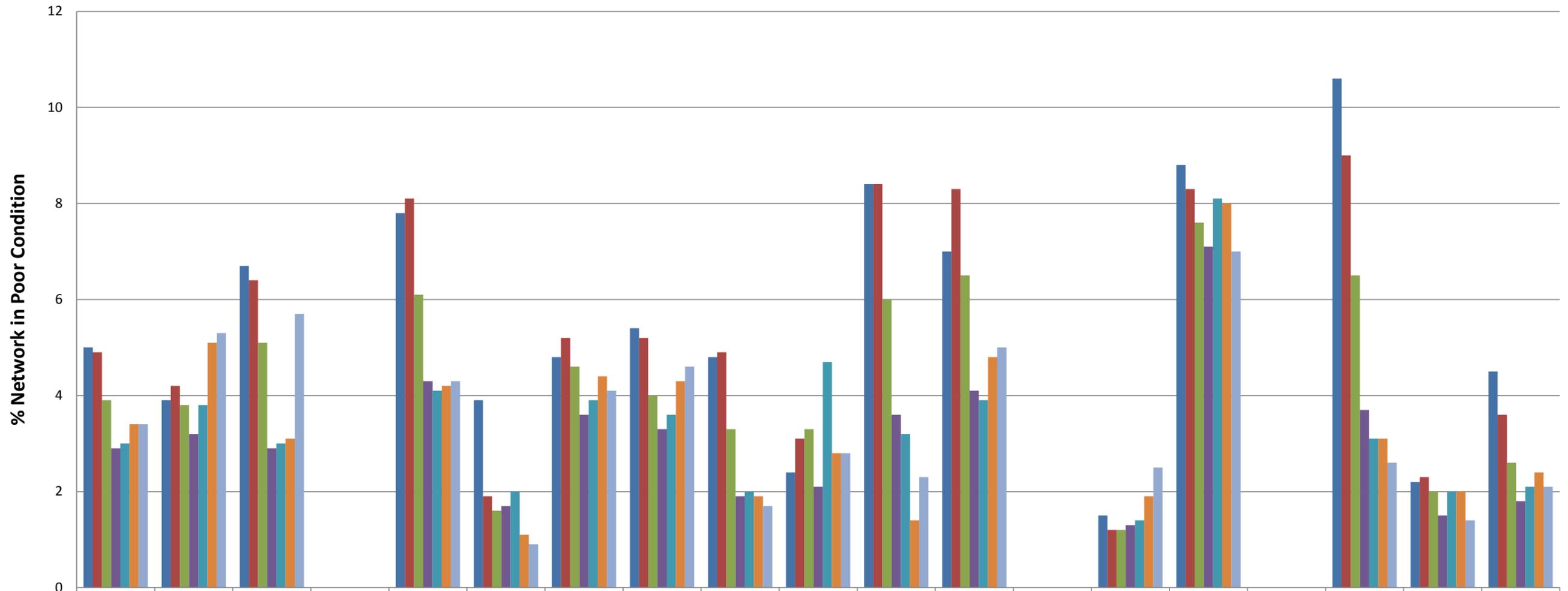


**% A Road Network in Poor Condition**



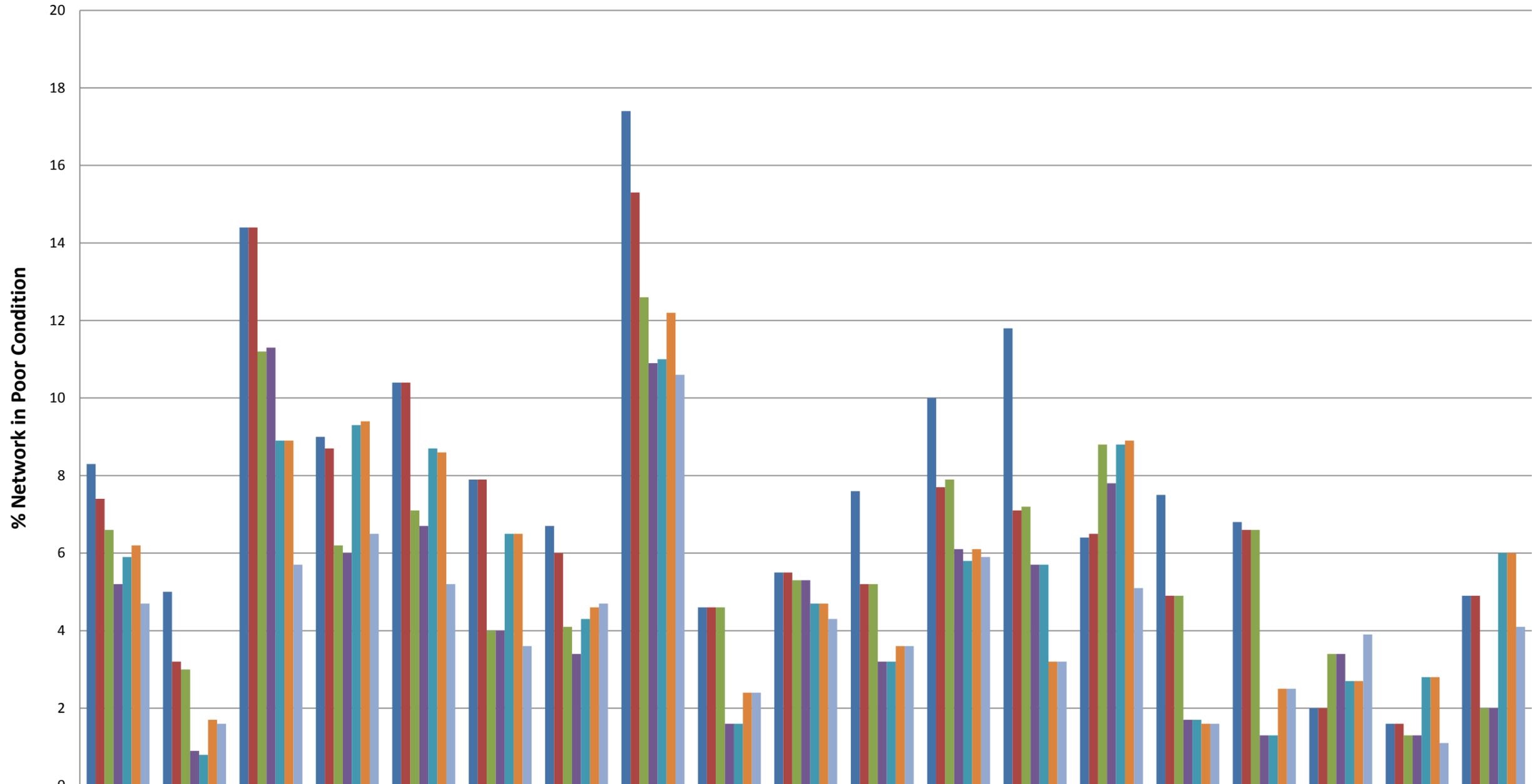
	Wiltshire	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury
■ 2009/10	6.4	7.5	11.5	5.3	5.3	6	8.4	13.3	4.4	3.6	8.2	4.5	5.4	4.2	5.4	8.3	4.5	3.2	6.5
■ 2010/11	6.2	6.8	12.5	5.6	4.2	7	7.3	15.7	6.2	4.2	7.8	3.2	5.4	4.2	5.4	5	4.7	3.2	6.5
■ 2011/12	5.2	5.2	5.3	5.6	4.2	7	6	15.7	6.2	3.3	7.8	3.2	2.4	3.1	3.2	4.7	2.9	3.7	3.1
■ 2012/13	3.4	4.8	5.3	2.5	1	2.3	5.1	5	3.5	1.7	4.2	1.3	2.4	3.1	3.2	2.9	2.9	3.7	3.1
■ 2013/14	3.6	5.9	5.9	2.5	1	2.3	3.3	5	3.5	1.8	4.3	1.3	5.5	4.2	2.3	3.3	3.4	4.7	5.8
■ 2014/15	3.7	6.2	5.9	2.5	1.5	2.9	2.7	2.2	4.4	2	4.6	0.7	5.5	4.2	2.3	3.6	3.4	4.7	5.8
■ 2015/16	3.1	5.1	9.6	2.5	1.5	2.9	2.6	2.2	4.4	2.2	4.6	0.7	2.9	2.3	2.6	3.4	1.1	2.3	0.7

### % B Road Network in Poor Condition



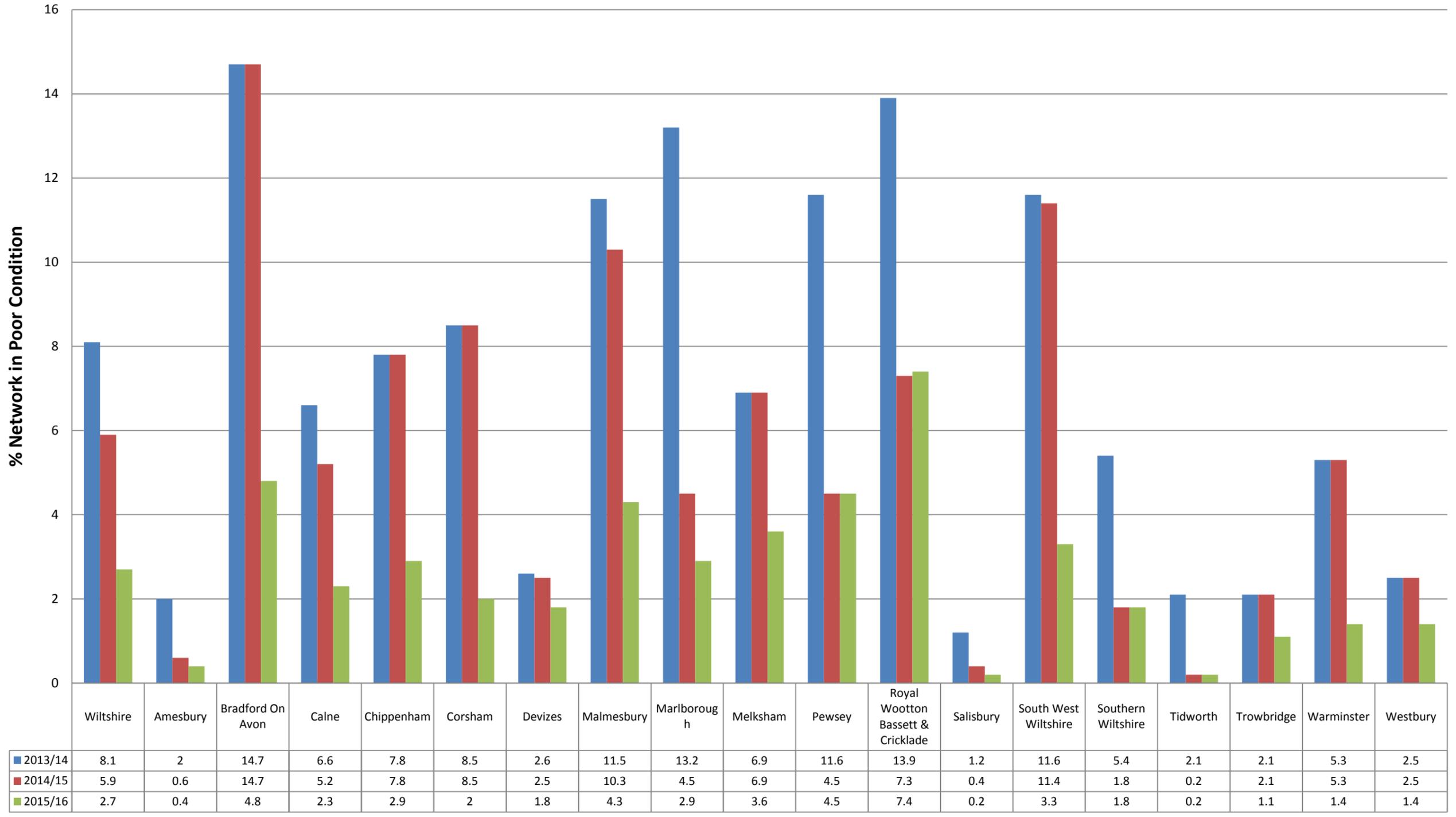
	Wiltshire	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury
■ 2009/10	5	3.9	6.7	0	7.8	3.9	4.8	5.4	4.8	2.4	8.4	7	0	1.5	8.8	0	10.6	2.2	4.5
■ 2010/11	4.9	4.2	6.4	0	8.1	1.9	5.2	5.2	4.9	3.1	8.4	8.3	0	1.2	8.3	0	9	2.3	3.6
■ 2011/12	3.9	3.8	5.1	0	6.1	1.6	4.6	4	3.3	3.3	6	6.5	0	1.2	7.6	0	6.5	2	2.6
■ 2012/13	2.9	3.2	2.9	0	4.3	1.7	3.6	3.3	1.9	2.1	3.6	4.1	0	1.3	7.1	0	3.7	1.5	1.8
■ 2013/14	3	3.8	3	0	4.1	2	3.9	3.6	2	4.7	3.2	3.9	0	1.4	8.1	0	3.1	2	2.1
■ 2014/15	3.4	5.1	3.1	0	4.2	1.1	4.4	4.3	1.9	2.8	1.4	4.8	0	1.9	8	0	3.1	2	2.4
■ 2015/16	3.4	5.3	5.7	0	4.3	0.9	4.1	4.6	1.7	2.8	2.3	5	0	2.5	7	0	2.6	1.4	2.1

### % C Road Network in Poor Condition



	Wiltshire	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury
2009/10	8.3	5	14.4	9	10.4	7.9	6.7	17.4	4.6	5.5	7.6	10	11.8	6.4	7.5	6.8	2	1.6	4.9
2010/11	7.4	3.2	14.4	8.7	10.4	7.9	6	15.3	4.6	5.5	5.2	7.7	7.1	6.5	4.9	6.6	2	1.6	4.9
2011/12	6.6	3	11.2	6.2	7.1	4	4.1	12.6	4.6	5.3	5.2	7.9	7.2	8.8	4.9	6.6	3.4	1.3	2
2012/13	5.2	0.9	11.3	6	6.7	4	3.4	10.9	1.6	5.3	3.2	6.1	5.7	7.8	1.7	1.3	3.4	1.3	2
2013/14	5.9	0.8	8.9	9.3	8.7	6.5	4.3	11	1.6	4.7	3.2	5.8	5.7	8.8	1.7	1.3	2.7	2.8	6
2014/15	6.2	1.7	8.9	9.4	8.6	6.5	4.6	12.2	2.4	4.7	3.6	6.1	3.2	8.9	1.6	2.5	2.7	2.8	6
2015/16	4.7	1.6	5.7	6.5	5.2	3.6	4.7	10.6	2.4	4.3	3.6	5.9	3.2	5.1	1.6	2.5	3.9	1.1	4.1

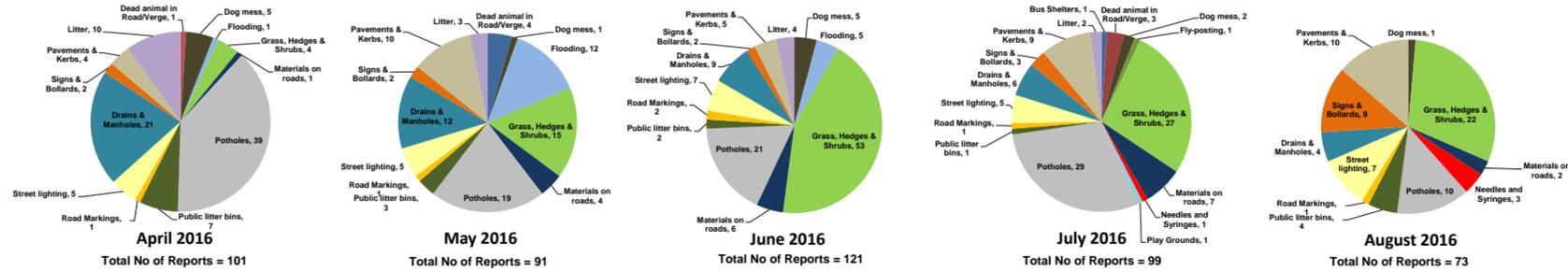
### % Unclassified Road Network in Poor Condition



# Appendix B: My Wiltshire Statistics



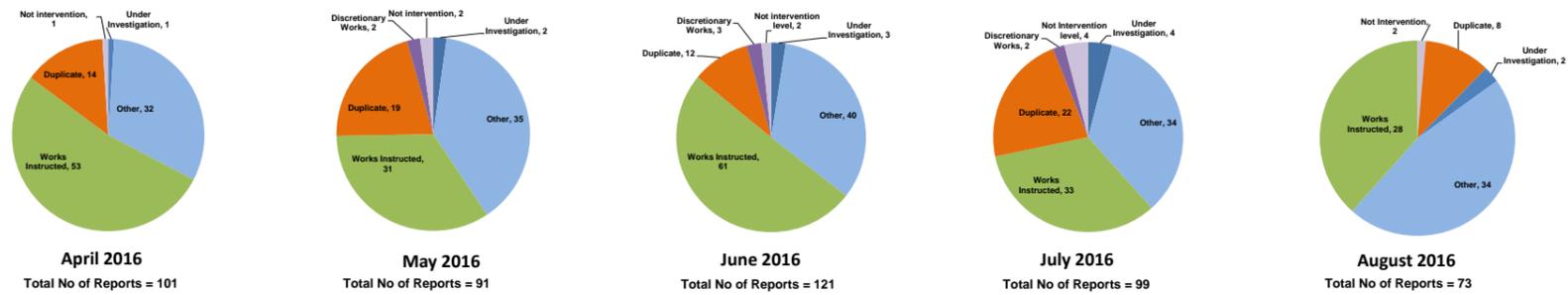
### Customer Reported Issues



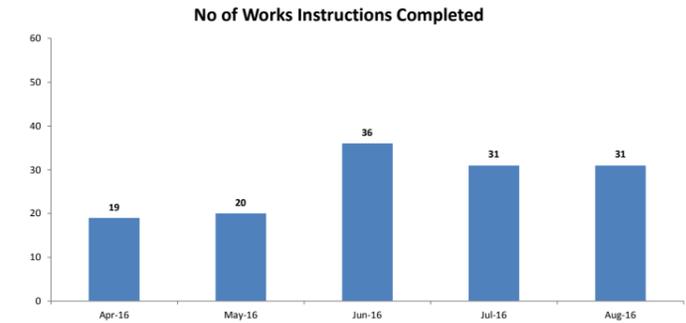
### Reporting Channels



### Customer Call Outcomes



### Completed in Month



### Safety Inspections



APPENDIX 2

<b>Road</b>	<b>Calne</b>	<b>Recommended Treatment</b>	<b>Estimated Length (m)</b>	<b>Est Area of Site (m<sup>2</sup>)</b>
A3102	Silver Street Calne	Surfacing	586	3,862
A4	A4 Chilvester Hill Calne	Retexture	155	620
A4	Curzon Street, Calne	High Friction Surfacing	60	287
A342	A342 Bowood Gardens & Nash Hill Junction (North of Sandy Lane)	Retexture	110	363
C112	Bremhill	Surface Dressing	478	2,252
C50	C50 Calne to Devizes at Smallgrain Picnic Site	Retexture	70	203
UC	Warren Crescent, Hungerford Rd, William St, Calne	Surfacing	534	6,092
UC	Grierson Close, Calne	Surfacing	95	691
UC	Junction Hare Street to C133 Hare Street to Maud Heaths Causeway	Surface Dressing	449	8,795
UC	Back Lane to Turnpike Farm	Surface Dressing	2,690	8,096
UC	Broads Green to junction at Stockley	Surface Dressing	2,307	11,967
UC	Stockley North to Stockley Lane, Calne	Surface Dressing	1,028	9,905

Road	Calne	Recommended Treatment	Estimated Length (m)	Est Area of Site (m <sup>2</sup> )
UC	Stockley North to Blacklands Crossroads	Surface Dressing	774	5,774
UC	Road to New Farm to End Hill Farm Road	Surface Dressing	2,691	11,468